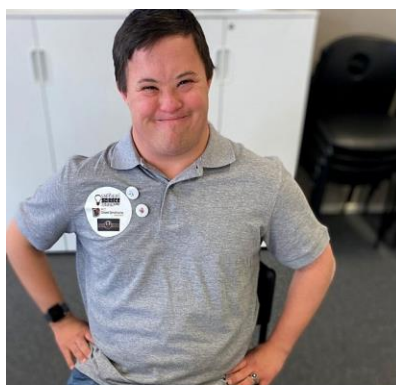




ACT Down Syndrome Association

2020 - 2021

ANNUAL REPORT



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ACTDSA Vision and Mission 2020-2025

Vision

ACT Down Syndrome Association leads the way in building an inclusive community for people with Down syndrome and intellectual disabilities.

Mission

ACTDSA works with individuals and families through lifelong engagement to enable them to reach their full potential as active and contributing members of the wider community.

ACTDSA collaborates and builds relationships with business, government and community organisations to create better outcomes for all of society.

Core Values

Inclusion

Honesty/Integrity

Ethics

Our People

Committee members

Name	Position	Dates acted (if not for whole year)
Alicia Flack-Kone	President	2020 - 2021
Tricia Murray	Vice President	2020 - 2021
Tracey Crump	Treasurer	2020 - 2021
Joy Bartholomew	Secretary	2020 - 2021
Veronica Ellsmore	Parent Support Coordinator	2020 - 2021
Lauren Murray	General Member (Down Syndrome Advisory Network Rep)	2020 - 2021
Annie Lee	General Member (Confident Speakers Rep)	2020 - 2021
Marie Katselas	General Member	2020 - 2021
Kathryn Lee	General Member	2020 - 2021
Lisa Sephton	General Member	2020 - 2021

Employees

Name	Position	Dates acted (if not for whole year)
Shannon Kolak	Executive Officer	2020 - 2021
Gemma Clark	Community Resource Coordinator	2020 - 2021
Charlotte Bailey	Administration Support	2020 - 2021
Liz Milbourne	Grant writer/contractor	2020 - 2021

Volunteers

Name	Position	Dates acted (if not for whole year)
David Williams	Confident Speakers	2020 - 2021
Liz Milbourne	Voice magazine ACT Editor	2020 – 2021
Kelli Gowland, Sharon Melush and Karen Garrity	Workshop presenters – Diversity in the Classroom	Feb 2021

Patron – ACT Down Syndrome Association

Georgeina Whelan	Commissioner, ACT Emergency Services
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Our Supporters

Independent

We would like to thank our 2020/2021 major sponsor: Independent. Independent has provided ACTDSA with a \$15,000 donation each year for the last seven years. This generous donation has helped ACTDSA cover wages and operating costs of the Association.

Independent

Australian Government Department of Social Services

The ACT Down Syndrome Association, with assistance from Down Syndrome Australia, has been the recipient of multiple ILC grants from DSS over the last 12 months. This generous funding has enabled ACTDSA to hire a full time Community Resource Coordinator and offer our community information, resources and support in a timely manner.



Beyond Bank and Canberra Southern Cross Club Community Rewards

In the 2020/2021 financial year, the ACT Down Syndrome Association was supported by both Beyond Bank and Canberra Southern Cross Club Community Rewards programs.

If you bank with Beyond Bank or visit any of the Canberra Southern Cross Club locations, talk to the staff about how you can support ACTDSA through your patronage.



Riverview Group & Lions Clun of Belconnen

Riverview Group have been a long-time supporter of the ACT Down Syndrome Association. We thank them for their donation this financial year. The Lions Club Belconnen have supported ACTDSA for many years. We thank them for their ongoing commitment to our organisation.



Donations

The Association relies heavily on the support received each year in the form of tax deductible donations. We would like to thank our members and the general public for their kind and generous donations. In particular we would like to thank the Keys family for their donation. Financial support from our community enables us to pay for ongoing operational expenses (rent, insurance, wages) that are not covered by our grants.

ACT Down Syndrome Association

President's Report

2020-2021

What a year for ACT Community and another incredible year for the ACT Down Syndrome Association, (ACTDSA)!

As I reflect and write this report on all that we have achieved I continue to be amazed at how the organisation's people continue to show resilience and agility in their determination to stay connected, in isolation within the community. While the past year has been a mixture of relief, uncertainty, and anticipation of what next, we stayed focus with adapting to the changes, and found ways to remain connected.

Our sponsor **Independent**, continue to show their generosity to ACTDSA, and make it possible to continue to keep our doors open and grow.

The **Lions Club Belconnen** continue to support us and while they too have been limited with their operations, they continue to show their commitment to us through donations.

Our relationship with Down Syndrome Australia (DSA) has remained strong. Together with the Down Syndrome Federation, we have secured additional grants through the Information Linkage and Capacity (ILC) funding stream from the Department of Social Services. These new grants have a focus on Health and Employment and we continue to deliver our existing ILC projects with a focus on individual capacity building and information delivery. We appreciate DSA's continual support and for providing a national Voice for people with Down syndrome.

The **Alderson Award** this year saw a major increase in guests and awards as we celebrated the achievements of people with Down syndrome over the last 2 years. Thank you to the Alderson Family for their continual support of this event. I was reminded by a member this year of the importance of the ACT Down Syndrome Association and in particular the Alderson Awards:

"Alderson Awards is awesome! Its show people what we can do! Helps them (people) understand us. It's a night where we see kindness and have good feelings!"

THANK YOU to all our volunteers!

Thank you to Karen Garrity, Sharon Melhuish and Kelli Gowland for their ongoing commitment to provide support through the creation and delivery of the workshop *"Diversity in the Classroom- tips for teaching learners with Down syndrome"*. Every year they find the time and resources to provide a day for teachers to enhance their skills to educate learners with Down syndrome.

Thank you to David Williams who quietly and resourcefully provides opportunities for young adults to speak out loud with Confidence Speakers group held monthly. In recent times the group has met via Zoom which requires different skill set and yet he is there supporting them to 'have -a -go'.

Thank you to Liz Milbourne for her ongoing volunteering as editor, representing ACT with The National Voice magazine.

THANK YOU to the team!

We continue to grow each year with new initiatives and new staff. Thank you to Shannon Kolak for overseeing the operations of ACT Down Syndrome Association, Gemma Clark for co-ordinating events and programs and Charlotte Bailey for keeping us connected.

The ACT Down Syndrome Committee, Lauren Murray, Annie Lee, Joy Bartholomew, Tracey Crump, Veronica Ellsmore, Marie Katselas, Kathryn Lee, Patricia Murray and Lisa Sephton. Your contribution as volunteers to attend committee meetings, maintain strategic focus, review governance, and provide guidance, thank you! Your ongoing commitment to the Vision of ACTDSA to ensure people with Down syndrome reach their full potential as active contributing members of the wider community, is greatly appreciated.

I look forward to continuing the ACTDSA vision of building an inclusive community for/with people with Down syndrome.

Alicia Flack-Koné

Alicia Flack-Koné

President, ACT Down Syndrome Association 2020-2021



ACT Down Syndrome Association

Office Report: 2020 - 2021

Executive Officer Report

If I had to use a word to describe the members, volunteers and staff of the ACT Down Syndrome Association this year, I would choose “Resilient”. Through the difficult lockdowns, cancellation of our favourite events, endless hours of zoom meetings, online classes and zoom social activities, I have seen our members push past their fears and their feelings of uncertainty and make the most of some really difficult situations. I have watched our members embrace complex technologies and situations completely outside their comfort zones to participate wholeheartedly in new activities.

The lockdowns over the last couple of years have seen us cancelling many of our regular fundraising events. For a small organisation that relies heavily on fundraising to cover our operating costs, the loss of events like *StepUP! for Down Syndrome* has been difficult. While we have not been able to run our usual *StepUP! for Down Syndrome* event in 2020 or 2021, this year it has been replaced by *#21YourWay*. *#21YourWay* is an online event designed to celebrate Down Syndrome Awareness across Australia.

It's not all doom and gloom though, we did have a good 12 months between lockdowns where the ACT was able to live a relatively COVID free existence. We held the *Alderson Awards* in March 2021 and celebrated the achievements of people with Down syndrome during 2020 and 2021. This was an amazing event with over 200 people attending on the night.

Over the past 12 months we welcome new families into our community and the *Bubs & Beyond* group has continued to grow and support each other.

Down Syndrome Australia have continued to support ACTDSA by providing project funding through various ILC grants funded by the Department of Social Services. This funding and the associated projects have allowed us to grow and deliver a larger range of exciting services and projects to our community.

I would like to say a special and heartfelt thanks to Vanessa de Kauwe who has designed and taught our capacity building classes and workshops. Over the last 12 months, she has presented *Speakers Corner*, *Numeracy for Everyday Living* and assisted in presenting the Pre-Employment workshops. She has also delivered her incredible *Science Alliance* program to our members. This program has shown our community that science is truly for everyone! Her enthusiasm for learning is infectious and her research into teaching people with an intellectual disability is ground breaking. I should also take this opportunity to thank Sam Chapman – member of the Science Alliance group, for being our official ACTDSA photographer!

I would like to thank everyone who has made a donation to ACTDSA over the last year. In particular, *Independent* – your support over the years has truly changed the course of the Association. Thanks also to the *Riverview Group* for your corporate donation and thanks to Ehren from *Aspen Medical* for coordinating your teams donation to us last year as part our celebrations for Down syndrome awareness month. Thank you also to all the families and individuals who have donated to us over the last 12 months, the support from our community support means the absolute world to us.

Thank you also to our team of dedicated volunteers – the ACTDSA Committee has guided us through some of the hardest times in our history and I am so thankful to work with such a dedicated bunch of people.

Lastly, thank you to Gemma Clark (yes, she got married in May this year) and Charlotte Bailey who are the most dedicated, kind, and enthusiastic staff I have ever worked with. It's a privilege to come to work with you both every day.

Community/ ILC Report

The last 6 months of 2020 saw ACT slowly emerge from the COVID19 restrictions we had experienced in the first 6 months. Our members began to meet face to face once again in small groups which was wonderful!

Our *Science Alliance* group continued to meet online until September 2020 and our *Online Social Groups* for our adults continued until the end of October. In August of 2020 our *Science Alliance* group participated in *National Science Week* with an online webinar demonstrating that everyone can do science. It was a success with over 100 viewers tuning in, including people from the UK, South Africa and the US!

Our *Bubs & Beyond* group continued to meet face to face every month from October and we continued to welcome new families to our community.

September 2020 saw the further easing of COVID19 restrictions that allowed us to host a new workshop in partnership with *Illume Learning "The Inclusive Classroom"* which was a hit with the teachers that attended. We also began a new group for our adults focusing on developing *Numeracy for Everyday Living*. This group continued to meet and develop their numeracy throughout the 2020/2021 financial year.

Unfortunately, due to the longer lasting COVID19 restrictions we couldn't come together for *StepUP! For Down Syndrome* like we have in previous years. Instead, our members were encouraged to participate in *#21YourWay* as an online Australia wide celebration.

The beginning of 2021 saw some wonderful things happening in our community. In February our members took part in an *ABC Canberra* News segment celebrating the achievements of our members in the lead up to World Down Syndrome Day. We would like to say a big THANK YOU to Christian, Tessa and Lauren for sharing your stories with not only us but the whole of Canberra. In February we also ran our *"Diversity in the Classroom"* workshop that we were not able to run in 2020 due to the COVID19 Pandemic. We would like to thank our wonderful volunteer presenters for their hard work and dedication. In March with the help of *Independent*, we planted our very own garden bed in the *Pearce Community Centre Sensory Garden*. A big thank you to both *Independent* for providing the manpower, and our donor for providing all the plants we could have wanted!

March 2021 was an amazing time to celebrate World Down Syndrome Day! We invited members to celebrate with us and Down Syndrome Australia at Parliament House with the unveiling of the 2021 Coordown Video *"The Hiring Chain"*, and we were all once again invited to celebrate the day with the Governor General at Government House on March 22nd. Thankfully COVID19 restrictions had eased enough in March to allow us to safely hold the 2021 Alderson Awards. It was a fabulous night of fun, laughter, and community. Congratulations to all our Nominees and Winners!

Throughout 2020/2021 ACTDSA Staff continued to support members to participate in the DSAN (Down Syndrome Advisory Network), provide advice to Down Syndrome Australia on various topics, provide feedback

to ACT Government in relation to the National Disability Strategy and much more. Staff also supported employers of people with Down syndrome to ensure that all people with Down syndrome have positive and meaningful employment experiences.

Our grants and projects have continued to tick over. In late 2020 we began work on *the Down Syndrome Australia Pathways to Independence* project, developing workshops for both people with Down syndrome and their families. We also began work on our *High School Pre-Employment* program and we began delivering the program free of charge to our community from the beginning of 2021.

Although the world still hasn't settled down, our community is resilient and we look forward to continuing to work with everyone in the years to come!



Shannon Kolak - Executive Officer & Gemma Clark - Community Resource Coordinator

My Day at the Act DSA

I first go to the coffee shop to get a Caramel latte with my support person Mary.

The first when I arrive to work, the first thing I do is put my bag away and take out my phone and drink bottle.

Then I will say hello to everyone in the office. I set 2 alarms on my phone for morning tea at 10:45am until 11:00am so I know when I can take my break.

I then will go and water the plants in the Shout Office, the meeting room and the ActDSA Office. Once I finish that, I will sort out the mail and put it in the correct pigeon holes. I then I then scan receipts for Elsa in the Shout Office and I answer our phones and also do some emails on my computer.

Other tasks I do is help Gemma make badges for Science class. I write up birthday cards for people that have birthdays coming up. Once all the birthday cards are done, I will post them in the post box across the road at the shopping centre. I also will do some shredding if there is paper that needs shredding. I also help the Shout team if they need anything done.

I help Shannon with laminating photos to decorate the ActDSA Office, and laminate posters if we need them.

I go to local schools to talk to everyone about Down Syndrome and to help support people with disabilities. I also go out to Canberra metro to

Talk to their Staff about transport for People with Down Syndrome., and I make a Speech there.

I then do other errands that everyone may need me to do before I go home for the day.

If we are in quarantine, I will Join Gemma and Shannon on Zoom meetings to talk about what work needs to be done. I have been able to still do some work with birthday cards, annual report, and meeting with other DSA leaders, and hosting the afternoon group catch ups teens and young adults with Down Syndrome. We talk about what we are doing in lockdown and what our favourite Sports Shows, food, and movies are.

I love my Job and the ActDSA and working with Gemma and Shannon, and I love learning more Skills.

Charlotte Bailey ☺ ♡
Administration Support



Charlotte Bailey – Administration Support

ACT Down Syndrome Association Down Syndrome Advisory Network (DSAN) Report

By Lauren Murray

Hi my name is Lauren Murray I continue to represent ACTDSA on the Down Syndrome Advisory Network.

I really enjoy taking part in the network with other states.

We continue to meet every month and we have talked about:

- mental health
- travel tips during covid
- tips on 'Listen Include, Respect - Guidelines for Inclusive Participation by Down Syndrome International
- we gave ideas on 'Supported Decision Making' for NDIA
- the group wrote a 6 month strategic plan for the DSAN.

I enjoy the meetings and while its hard on zoom its still great to see everyone.



Lauren Murray (ACTDSA Committee General Member and DSAN Representative)

ACT Down Syndrome Association Science Alliance Report

By Tessa McGuire

My name is Tessa and I go to Science Alliance every week. We have learnt a lot in the past about chemistry, rockets, flight, life on earth, photosynthesis and space. Science class is a 2 hour workshop every week and sometimes some homework.

This year we did Jedi Training and it means a lot to me. We made Light Sabers and learnt about impulse control, because the Jedi's and even Darth Vader show impulse control. We talked about emotions and did homework on what our bodies feel like we have strong feelings, how we can respond and what some positives could be. We also learnt about conflict resolution and problem solving. A Jedi needs flexible thinking, and good working memory. I love learning about this stuff in Science.

We also learnt about executive functioning because Jedi's need to learn to self-monitor, plan and prioritise and be organised. Jedi training has really helped me with my anxiety and teaching me how to fight and work through it.

This year for National Science week, we all got a chance to be involved. I was interviewed with Taylor and Kai for SBS. I was nervous but then I got through it and I did it! I talked about how much I loved science and my favourite parts of science, like Space, Weather and Chemistry. I was also interviewed on the radio again with Vanessa and Ariana, our new student at science. I help teach Ariana about science.

Then our study moved online to zoom because of the lockdown. It's still been ok and I have learnt more things about zoom meetings and it's made me more confident and independent because I log on by myself now.

I really love Science Alliance classes and one day I want to help little kids with disabilities learn about science.

People with Down Syndrome can learn through their whole lives, and science is everywhere and its lots of fun to learn about.

Vanessa is a great Jedi teacher and we all have fun learning. At the end of the year we do a science party where we eat pizza and all talk and have fun. We also play cards like poker which we all love!



Tessa McGuire – Member Science Alliance

ACT Down Syndrome Association Confident Speakers Report

By Annie Lee

My name is Annie Lee and I am a member of the Confident Speakers group. I am also a Committee member for the ACT Down Syndrome Association.

We meet once a month to practice public speaking. We have a different topic every month which David picks.

Some of the topics we had this year were a movie star I would like to meet, what I would do if I was the Prime Minister for a day and what needs fixing in Canberra.

We write a speech about the topic and then we stand up in front of the group and share what we have written.

I have learned lots of skills about how to be a good public speaker. Such as:

When you speak in front of people, you have to speak really loud and not talk too fast. You have to look up and not look at your paper.

When you are in the audience, you should be quiet and listen to the other group members talk. If you have a question you can ask at the end.

I really enjoy making friends at Confident Speakers. The members of the group are me, Neave, Peter, Jackson, Allister, Angela, Kim, Chris and Greg.

The group meets face to face and some people meet over zoom if they can't get to the meeting. Because we are now in lockdown, we meet over zoom.

The group leader is a volunteer named David Williams and he has run this group for more than 20 years. I would like to say thank you to David for running the group.



Annie Lee – ACTDSA Committee member and member of the Confident Speakers Group

ACT Down Syndrome Association Health Ambassador Report

By Kim Adams

Last December, Down Syndrome Australia recruited a number of casual Health Ambassadors to assist with a program to improve the health outcomes for people with Down syndrome and improve communication with Health professionals.

Representatives were chosen from each State and Territory, and I was appointed to the position of Health Ambassador for the ACT Region.

We had several training sessions online in December, January and February, and the Health Ambassador Program was launched in a ceremony at Parliament House in March.

The Health Ambassadors all came to Canberra for the ceremony, so we were able to meet and get to know each other.

In April, I was able to meet with a representative of Women's Health Matters, who were conducting focus groups with ACT women with a disability. We met in the ACTDSA office to discuss questions like what health services we can use in the ACT and how we can make appointments.

Our core message is that it's all about good communication and that people with Down Syndrome want to be treated just like anyone else.

Because of the COVID restrictions we have not been able to get out into the community, but at our online team meetings every second week we discuss ways in which we can get our message across to health professionals and ways in which we can be healthy and lead a healthy life.

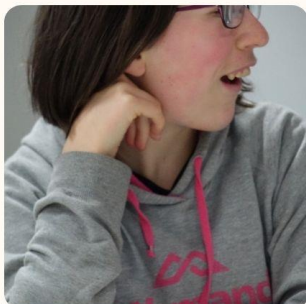
I recently completed a short video message to reassure people with Down Syndrome that there is nothing scary about having a COVID-19 vaccination injection, and I have some ideas for some more video clips to promote a healthy lifestyle.

I am enjoying the work and I am looking forward to doing much more when the COVID crisis is finished.



Kim Adams, Down Syndrome Australia - ACT Health Ambassador

Science Alliance!



Celebrating World Down Syndrome Day at Government House March 2021



Thank you to Down Syndrome Australia for organising such a wonderful event. Our members, volunteers and staff had a wonderful night!

The Alderson Awards March 2021



We celebrated the achievements of people with Down syndrome and the community that supports them at the 2020 & 2021 Alderson Awards in March 2021. We would like to congratulate our winners, Daniel Lewis, Sharon Champion, Kura Flack-Kone, ACT Fire and Rescue and On the Grind Café.

We would also like to congratulate everyone who was nominated and received a recognition of achievement certificate on the night.

Nominations open for the 2022 Alderson Awards in December 2021.

ACT DOWN SYNDROME ASSOCIATION INCORPORATED

*Financial Statements
For The Year Ended 30 June 2021*

ACT DOWN SYNDROME ASSOCIATION INCORPORATED

Statement by the Committee

Your committee members submit the financial accounts of the A.C.T Down Syndrome Association Inc. incorporated for the financial year ended 30 June 2021.

Committee Members

The names of committee members at the date of this report are:

Alicia Flack- Kone	President
Patricia Murray	Vice President
Joy Bartholomew	Secretary
Tracey Crump	Treasurer
Veronica Ellismore	Ordinary Member
Lisa Sephton	Ordinary Member
Marie Katselas	Ordinary Member
Kathryn Lee	Ordinary Member
Angela Lee	Ordinary Member from September, 2020
Lauren Murray	Ordinary Member from September, 2020
Elizabeth Shelly	Ordinary Member to September, 2020
Kim Adams	Ordinary Member to July, 2020

Principal Activities

The principal activities of the Association during the year under review were to provide support and information to families with a member who has Down Syndrome, to promote improvements in the quality of life of persons with Down Syndrome and stimulate within the wider community an awareness of the real abilities and needs of people with Down Syndrome.

There has been no significant change in those activities during

Operating Result

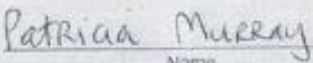
The operating surplus/(deficit) for the year ended 30 June 2021 was: \$ 19,274

Opinion

In the opinion of the members of the committee, the accompanying financial statements present fairly the financial position of the A.C.T Down Syndrome Association Incorporated as at 30 June 2021 and the results and cashflows of the Association for the year ended on that date in accordance with applicable Australian Accounting Standards and other mandatory professional reporting requirements.

It is also the opinion of the committee that, at this date, there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:

	
_____ Signature of Committee Member	_____ Signature of Committee Member
	
_____ Name	_____ Name

Dated this 1st day of September 2021.

A.C.T DOWN SYNDROME ASSOCIATION INCORPORATED

STATEMENT OF FINANCIAL POSITION

As at 30 June 2021

<u>2020</u> \$		<u>2021</u> \$
	ASSETS	
	Current Assets	
199,260	Cash at bank - General funds	207,155
13,014	Accounts receivable	5,010
-	Prepayments	1,352
<u>212,274</u>	TOTAL CURRENT ASSETS	<u>213,517</u>
	NON-CURRENT ASSETS	
-	Property, plant & equipment	-
	TOTAL NON -CURRENT ASSETS	
<u>212,274</u>	TOTAL ASSETS	<u>213,517</u>
	LIABILITIES	
	CURRENT LIABILITIES	
611	Accounts payable & GST Payable	14,667
16,030	Staff leave provisions	10,714
75,246	Income received in advance	48,476
<u>91,887</u>	TOTAL LIABILITIES	<u>73,857</u>
<u>120,386</u>	NET ASSETS	<u>139,660</u>
	MEMBERS FUND	
120,386	Retained Surplus	139,660
<u>120,386</u>	TOTAL MEMBERS FUNDS	<u>139,660</u>

These financial statements should be read in conjunction with the attached notes.

**A.C.T DOWN SYNDROME ASSOCIATION
INCORPORATED**
STATEMENT of COMPREHENSIVE INCOME
For the Year Ended 30 June 2021

<u>2,020</u>		<u>2021</u>
\$		\$
	INCOME	
76,843	Donations received & General Fundraising	44,885
121,823	Grants less C/f amounts	126,356
8,570	Workshop income	16,262
1,411	Interest	662
43,234	Other Income (incl' Gov't Stimulus)	63,472
<u>251,881</u>	TOTAL INCOME	<u>251,637</u>
	EXPENDITURE	
2,065	Accounting & Audit fees	4,995
3,244	Insurance expense	4,138
2,616	Meeting, conference & Training expenses	491
8,778	Members Expenses	2,073
1,970	Grant/Project/Consultants costs	2,427
13,370	Office running expenses	14,595
177,267	Employment Costs	177,577
11,038	Other expenses/Member's activities expenses	1,137
8,146	Workshop expense	24,929
<u>228,495</u>	TOTAL EXPENSES	<u>232,362</u>
23,385	Net Surplu(Deficit) for the Year	19,274
97,001	RETAINED SURPLUS AT THE BEGINNING OF THE YEAR	<u>120,386</u>
<u>120,386</u>	RETAINED SURPLUS AT THE END OF FINANCIAL YEAR	<u>139,660</u>

A.C.T. DOWN SYNDROME ASSOCIATION INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

NOTE 1: Statement of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act 1991. The committee has determined that the association is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Associations Incorporation Act 1991.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following material accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

a. Income tax

No provision has been made for income tax as the Company is exempt from taxation under Section 50-5 of the Income Tax Assessment Act 1997.

b. Fixed assets

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use. Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

c. Employee Benefits

Provision is made for the Company's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

d. Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

A.C.T. DOWN SYNDROME ASSOCIATION INCORPORATED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021**

e. Revenue

Government Grants

Government grants are recognised as income on a systematic and rational basis over the periods necessary to match them with the related costs.

Donations

Donation revenues are recognised when they are received.

Sale of Goods and Disposal of Assets

Revenue from the sale of goods and disposal of other assets is recognised when the association has passed control of the goods or other assets to the buyer.

Interest revenue

Interest is recognised on an accrual basis.

f. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

HOUSTON & HANNA
CHARTERED ACCOUNTANT

K D Hanna FCA (Principal)

Telephone: (02) 6248 0352
0414 526 136



Chartered Accountant

GPO Box 810, Canberra ACT 2601
Suite 15, George Turner Office s
11 McKay Gardens, Turner ACT

email: kim@khanna.com.au

**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF
ACT DOWN SYNDROME ASSOCIATION INCORPORATED
FOR THE YEAR ENDED 30 JUNE 2021**

In my opinion,

- (a) the financial statements of the Association are properly drawn up:
- (i) So as to give a true and fair view of matters required by subsection 72(2) of the Associations Incorporation Act 1991 to be dealt with in the financial statements
 - (ii) in accordance with the provisions of the Associations Incorporation Act 1991; and
 - (iii) in accordance with proper accounting standards, being Applicable Accounting Standards;
- (b) I have obtained all the information and explanations required;
- (c) Proper accounting records have been kept by the Association as required by the Act; and
- (d) The audit was conducted in accordance with the rules of the Association.

Scope

I have audited the attached financial statements of the ACT Down Syndrome Association Incorporated (The Association) for the year ended 30 June 2021. The Committee is responsible for the preparation and presentation of the financial statements and the information they contain. I have conducted an independent audit of these financial statements in order to express an opinion on them to the members of the Association.

My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. The procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with Australian Accounting Standards and Statutory requirements so as to present a view which is consistent with our understanding of the Association's position and the results of its operations.

The audit opinion in this report has been formed on the above basis.


Kim Hanna FCA

Date... 4/9/2021

HOW YOU CAN HELP

Become a member

To become a member of ACTDSA, please contact the office on 02 6290 0656 or admin@actdsa.org.au for a membership form.

You can also fill out the form online at: www.actdsa.org.au

Membership to ACTDSA is free.

Volunteer your time

If you are interested in becoming an ACTDSA volunteer, please contact the office on 02 6290 0656 or admin@actdsa.org.au for further details.

Make a donation

To make a donation, follow the prompts on our website www.actdsa.org.au or email the office admin@actdsa.org.au for a donation form.

To Support an event or fundraising activity or become a corporate sponsor

Please contact our office on 02 6290 0656 or admin@actdsa.org.au

Contact Details

PO Box 717
Mawson ACT 2607

Building 1, Office 24, Pearce Community Centre
Collett Place
Pearce ACT 2607

02 6290 0646

admin@actdsa.org.au
community@actdsa.org.au