Down Syndrome Association of New South Wales

Minutes of the Annual General Meeting 2020

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| **Date:** | Sunday, 25 October 2020 |
| **Place:** | Online via Zoom |
| **Chair** | Hayley Warren (President / Board Chair) |
| **Minutes** | Chris Elenor (Secretary) |

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| **Item** |  |
| 1. Attendance | Refer to the attached electronic list of attendees |
| 1. Welcome to Members / Acknowledgement of Country | President Hayley Warren welcomed members to the virtual meeting and acknowledged the traditional owners of the land on which were meeting around the State of New South Wales.  Guidelines for the virtual meeting including speaking and voting rights were explained by the President. |
| 1. Apologies | Formal apologies received from Rene Pennock and Tom Elenor. |
| 1. Proxies | No proxies were received. |
| 1. Minutes of the 2018 Annual General Meeting | Copies of the draft minutes of the 2019 Annual General Meeting were tabled.  *Motion: That the minutes of the AGM of the Down Syndrome Association of NSW Inc. on 27 October 2019 be accepted.*  *Moved: Chris Elenor*  *Seconded: Nick Gotsis*  *Motion carried* |
| 1. Business arising from the Minutes of the 2019 Annual General Meeting | None arising. |
| 1. President and CEO Report | President Hayley Warren presented a joint report by herself and CEO Jennifer Evans  *Motion: That the President’s Report of the Down Syndrome Association of NSW Inc. 2019-2020 be accepted.*  *Moved: Sonja Volker*  *Seconded: Debra Jefferis*  *Carried* |
| 1. Up! Club Report | Up! Club President Tara Eliffe gave an annual reflection on Up Club events and the Staying Connected program. |
| 1. Treasurer’s Report | Treasurer’s Report presented by Nicholas Gotsis.  SDJ Audit Pty Ltd audited financial reports were tabled at the meeting.  *Motion: That the balance sheet and the income and expenditure accounts for the preceding year and the audited financial report of Down Syndrome Association of New South Wales Inc. for 2019-2020 be accepted.*  *Moved: Nicholas Gotsis*  *Seconded: Andrew Hinde*  *Carried* |
| 1. Appointment of Auditor | *Motion: That the firm SDJ Audit Pty Ltd be appointed as the auditor for 2020-2021 financial year.*  *Moved: Nicholas Gotsis*  *Seconded Chris Elenor*  *Carried* |
| 1. General Business | None raised. |
| 1. Announcement of Office Bearers and Board | The report of the Returning Officer was tabled.  At the close of nominations, the following were received as nominations for the Executive:   * Nick Gotsis - Treasurer   There being no other nominations, Nick Gotsis was elected unopposed.  At the close of nominations, the following were received as valid nominations for Board members:   * Gemma Namey * Dr Trishima Mitra-Khan * Emily Caska * Lyn Legge * Christopher Herbert * Debra Jefferis * Lorraine Clarke   There being no other nominations, all candidates were elected unopposed.  *Motion: That the Returning Officer’s report be accepted.*  *Moved: Kylie Scott*  *Seconded: Sonja Volker*  *Carried* |
| 1. Appointment of Life Member | *Motion: That Paula Rix be offered Life membership of Down Syndrome Association NSW Inc. in recognition of her 40 years of service to people with Down syndrome and more broadly people with disability.*  *Moved: Margot Elliffe*  *Seconded Julie Cromer*  *Carried* |
| 1. Keynote Address | Emeritus Professor Trevor Parmenter AM gave the Keynote address by video link:  *40 years on: Much Achieved, Much to be done!*  *Challenges ahead for people with Down syndrome and their Families* |
| 1. Close of formal business | Hayley Warren closed the formal meeting and invited members to continue to chat via video link and share the showcase of the Associations activity in 2019-20  Meeting was declared closed at 1:30pm. |