

## How To Cancel an UP!Club Event

**1.** Press on this Eventbrite login link:

Eventbrite - Log In and Sign In

2. Log in using your email address and your Eventbrite password on this screen:



Continued on next page...



3. Take your mouse cursor to the top right corner and click on "Tickets":



4. Click on the event (ticket order) that you wish to cancel:

Orders



Live Music & Chat - for DSNSW members of UP!Club Fri, Jul 1, 2022 3:30 PM AEST

Fri, Jui 1, 2022 3:30 PM AEST Free order #3880634799 placed on Fri, Jun 17, 7:14 AM Go to online event page



Dance Party (evening)- for DSNSW members of UP!Club Sat, Jul 2, 2022 6:30 PM AEST Free order #3929958179 placed on Today at 2:57 PM Go to online event page



Holey Moley Newtown Outing - for DSNSW members of UP!Club Sat, Jul 9, 11:00 AM AEST Free order #3929987449 placed on Today at 3:06 PM



Fit & Fun - for DSNSW members of UP!Club Wed, Jul 13, 2022 3:30 PM AEST Free order #3929989859 placed on Today at 3:07 PM Go to online event page



#### Art Gallery NSW Outing - for DSNSW members of UP!Club Sat, Jul 30, 1:00 PM AEST

Free order #3929992969 placed on Today at 3:08 PM



### 5. Click on the "Cancel Order" button:

← Back to Current Orders

# **Order for Live Music & amp; Chat - for DSNSW members of UP!Club**



6. Click on the orange "Yes, cancel this order" button:



#### 7. You are done! The event has been cancelled for you.

Remember, you need to cancel your booking within 48hrs of the event taking place, or the short notice cancellation fee may apply.