

For New Portal Users

How does the ID:8 Portal work?

Understanding and Navigating
the Process

Education Team

education@downsyndromeqld.org.au



Down Syndrome
Queensland

ID:8

This service is now on-going, and we can consult multiple times across the school year.



The flyer features a header with the DSQ Education Service logo and a background image of two children. A lightbulb icon is positioned above the 'You will receive:' section. The 'What are the 4 phases?' section uses a numbered list with blue circular icons. The footer includes a QR code, contact information, and logos for SDSS and the Queensland Government.

DSQ EDUCATION SERVICE ID:8 (IDEATE)

What is ID:8?

ID:8 ("IDEATE") is a statewide DSQ Education Service that is designed to improve the educational outcomes of students with intellectual disability, including Down syndrome. This service aims to build the capacity of educators within schools through a 4-phase consulting process. This service is proudly funded and supported by the Queensland Government and is available for **FREE** to all Queensland State, Independent, and Catholic Schools.

What can ID:8 do for your school?

- We offer a **FREE** consultation service for any student who was recorded as receiving 'Supplementary' adjustments or above in the latest NCCD submission. New/Prep students who have not yet been recorded in NCCD are also eligible for FREE consultations (please contact us for further details of eligibility).
- We support you to include students with Down syndrome and other intellectual disabilities through a 4-phase process.

You will receive:

- ✓ Strategies for improving student learning outcomes
- ✓ A summary report based on the consultation
- ✓ Co-constructed IDEATE goals for each student
- ✓ A wealth of evidence for NCCD school funding
- ✓ Free annual membership to DSQ Resources and fact sheets to further inform your practices
- ✓ An invitation to join DSQ's Professional Teaching Cluster for teachers of students with intellectual disabilities

We can conduct face-to-face or online consultations (via Zoom/Teams).

What are the 4 phases?

- 1 PROFILING** The school completes an intake form to provide a profile of the student and potential barriers to inclusion.
- 2 COLLABORATING** A FREE one-hour consultation with an ID:8 consultant either face-to-face at your school or online.
- 3 REPORTING** The school receives a report with recommendations and a selection of relevant resources to support your ID:8 goal.
- 4 REFLECTING** Schools can receive FREE ongoing consultations throughout the school year to review the ID:8 goal, and be supported to plan and implement the next steps for enhancing the student's inclusion.

Scan the QR code to get started!
Or contact the ID:8 team:
✉ id8@downsyndromeqld.org.au
☎ (07) 3356 6655

Scan me

SDSS Proudly supported by the Department of Education Queensland Government



You can email our Team at:

id8@downsyndromeqld.org.au

or scan the QR Code

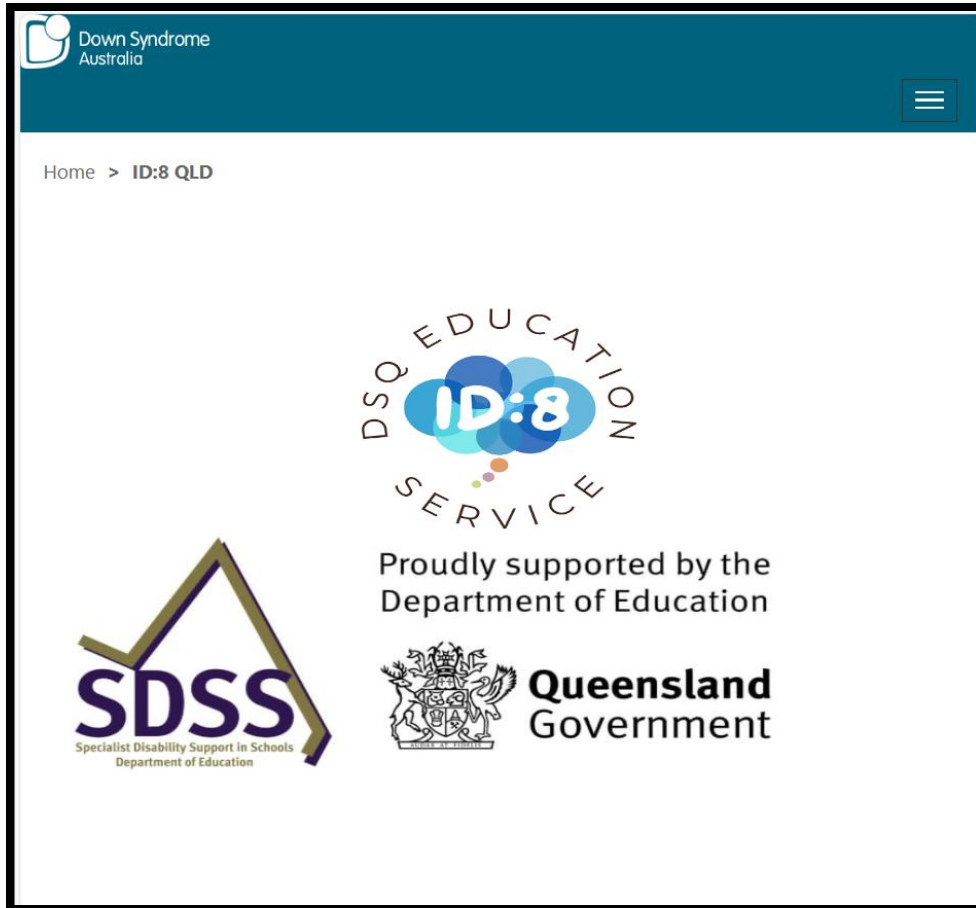
or click on the link:

<https://downsyndrome.powerappsportals.com/id8/>

How to start!



You will be taken to an intake form to complete.



Down Syndrome Australia

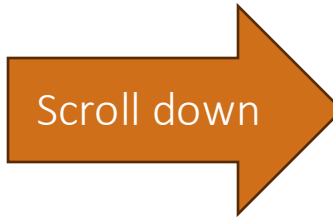
Home > ID:8 QLD

DSQ EDUCATION SERVICE

Proudly supported by the Department of Education

SDSS Specialist Disability Support in Schools Department of Education

Queensland Government



If you have already completed the below form, please sign in with the credentials sent to you. If not, please fill out the below form and we will be in contact with you as soon as possible.

Main Contact Information

School (Selected on Intake Form) *

First name *

Last Name *

Job Title *

Phone

Email *

Post Code

Intake form cont.

Secondary Contact Information

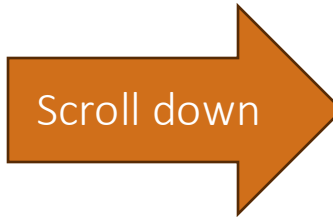
First Name

Last Name

Job Title

Phone

Email



Consultation Information

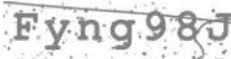
Has school contacted regional office for supports
 No Yes
Has the school contacted their Regional Office (or non-state school equivalent) to check if there are any supports and/or school based therapies available from the education sector?

Preferred Consultation Term

Preferred Consultation Format

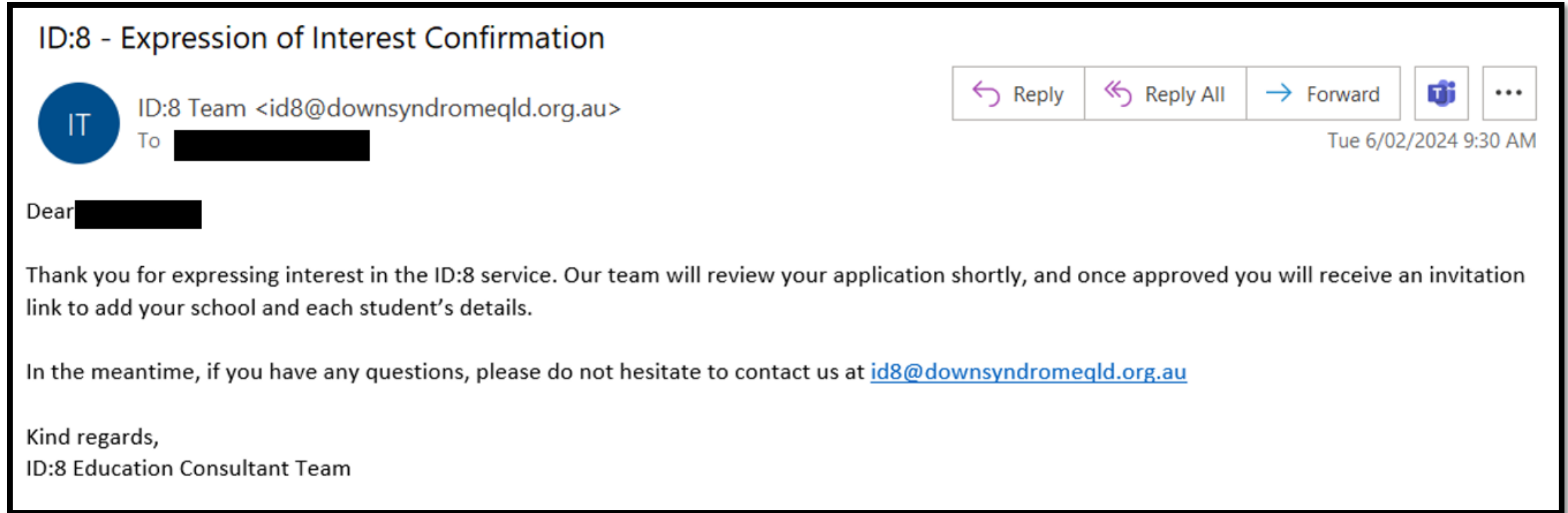
Preferred Consultation Day(s)

No. of eligible students - Please note: you will need to obtain parental consent prior to submitting each student's details.


[Generate a new image](#)
[Play the audio code](#)
 Enter the code from the image

Submit


You will receive a confirmation email



You will receive an Expression of Interest Confirmation email.

Portal Invite Email

ID:8 Portal Invite

 Sinead Barry on behalf of ID:8 Team
To [Redacted]

Tue 6/02/2024 11:34 AM

Start your reply all with: [Thank you!](#) [Thank you for the information.](#) [Thank you very much for your response.](#) [Feedback](#)

Dear [Redacted]

Thank you for expressing your interest in the ID:8 service. Please see the student eligibility criteria below:

To be eligible to receive a SDSS service, a student must be enrolled in a Queensland school (state or non-state) and be identified in one of the following ways:

- A student who was recorded in the latest submission of the Nationally Consistent Collection of Data on School Students with Disability (NCCD) as receiving supplementary, substantial or extensive adjustments.
- A student where the school requires assistance to address a barrier to the student's physical access to the school environment.
- A student who is new to the school (including Prep students), where the school has evidence of a diagnosed disability and has confirmed by the end of Term 1 that the adjustments provided are consistent with any of these descriptors in the NCCD guidelines (please refer to the 'NCCD selecting the level of adjustment' matrix).
 - **Supplementary:** The student receives adjustments supplementary to the strategies and resources already available for all students within the school for particular activities **at specific times throughout the week.**
 - **Substantial:** The student has substantial support needs and is unable to participate in the usual educational program at most times, on most days.
 - **Extensive:** The student has very high support needs and is unable to participate in the usual educational program at sustained levels of intensive support **at all times.**

It is recognised that a small number of students with disability require support on the same basis as their peers without disability as soon as they commence school. For Prep students or new students to a school, where the student has a diagnosed disability and complex needs, schools can apply for SDSS Program services to commence at the start of the school year if the student requires immediate support to access and participate in the usual educational program at school.

Please note that DSQ's ID:8 Service is best designed and resourced to meet the needs of students with a diagnosed physical and/or another intellectual disability. If your student/s meet the above eligibility criteria, please follow this link: [Invitation to proceed](#).

Once you have logged into the portal and updated your password, please choose *ID:8 School Management* from the top menu, update your school's details and add any eligible students.

Any issues with portal logins please contact us at id8@downsyndromeqld.org.au

Kind regards
ID:8 Education Consultant Team

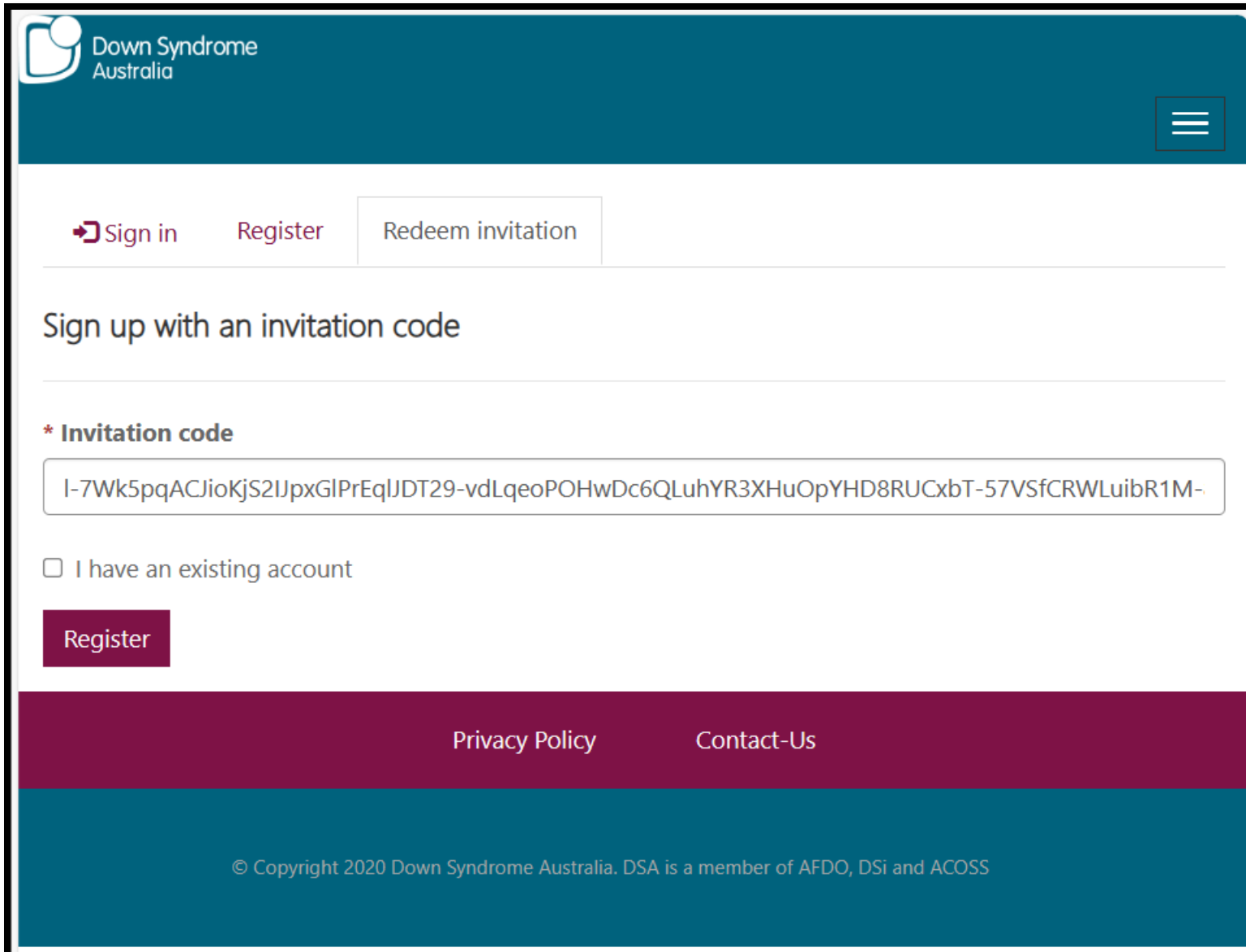
Click on this link to create an account for your school.

Once admin approves your request for the ID:8 service, you will receive an ID:8 Portal Invite email.

If you do not receive this email, please check your spam and if it is not in there, please contact our team at

id8@downsyndromeqld.org.au

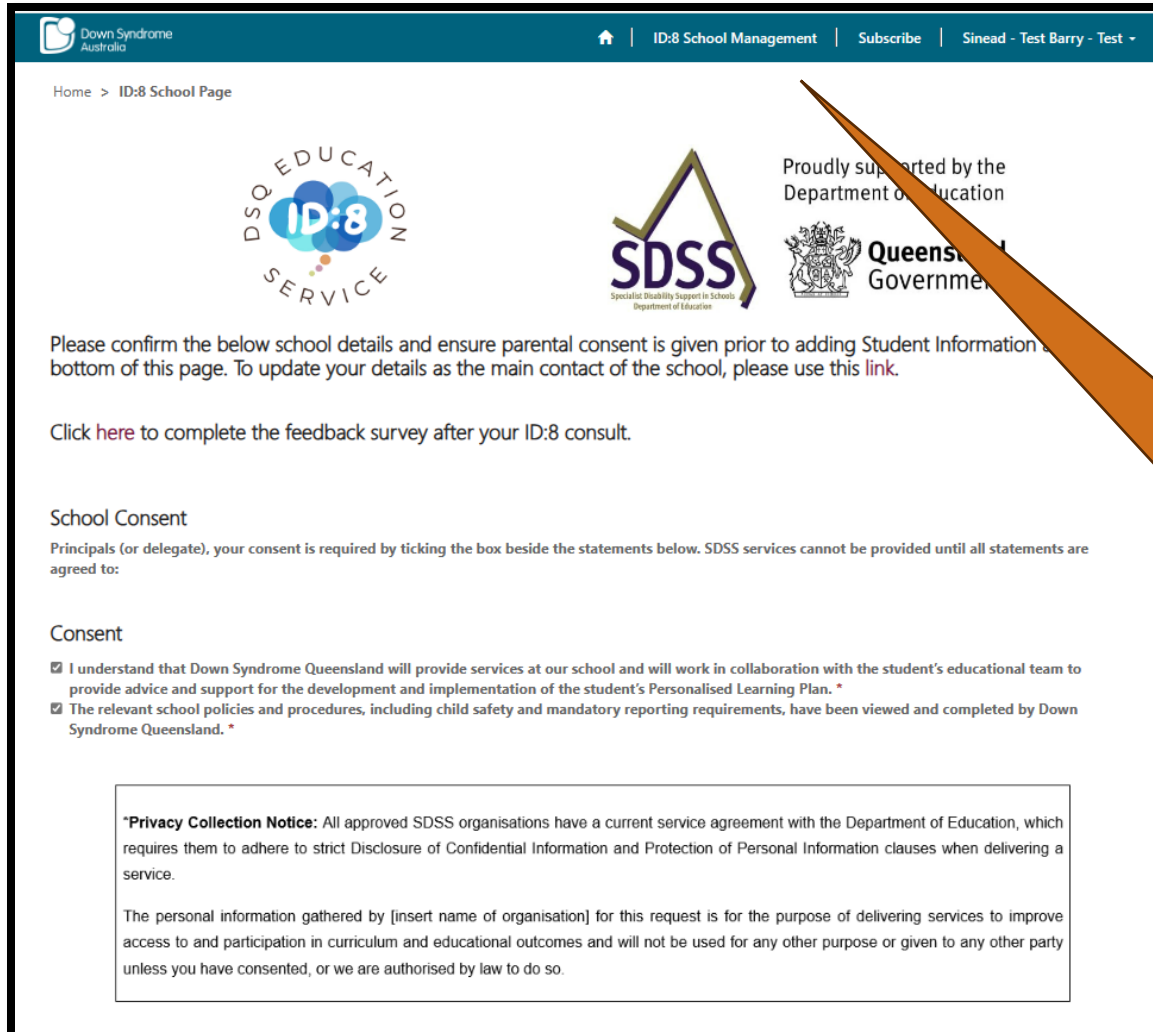
Invitation code



The screenshot shows the registration page for Down Syndrome Australia. At the top left is the logo and name "Down Syndrome Australia". On the right is a menu icon. Below the header are three buttons: "Sign in" (with a right arrow), "Register", and "Redeem invitation" (highlighted with a white border). The main heading is "Sign up with an invitation code". Below this is a label "* Invitation code" and a text input field containing the code "I-7Wk5pqACJioKjS2IJpxGIPrEqIJDT29-vdLqeoPOHwDc6QLuhYR3XHuOpYHD8RUCxbT-57VSfCRWLuibR1M-". Below the input field is a checkbox labeled "I have an existing account". A "Register" button is positioned below the checkbox. At the bottom of the page are links for "Privacy Policy" and "Contact-Us". The footer contains the copyright notice: "© Copyright 2020 Down Syndrome Australia. DSA is a member of AFDO, DSI and ACOSS".

When you click on the link, it will bring you to a page like this. Click **Register** and create a password.

School Consent



Down Syndrome Australia | ID:8 School Management | Subscribe | Sinead - Test Barry - Test

Home > ID:8 School Page

DSQ EDUCATION SERVICE **ID:8**

SDSS Specialised Disability Support in Schools Department of Education

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Queensland Government

Please confirm the below school details and ensure parental consent is given prior to adding Student Information at the bottom of this page. To update your details as the main contact of the school, please use this [link](#).

Click [here](#) to complete the feedback survey after your ID:8 consult.

School Consent

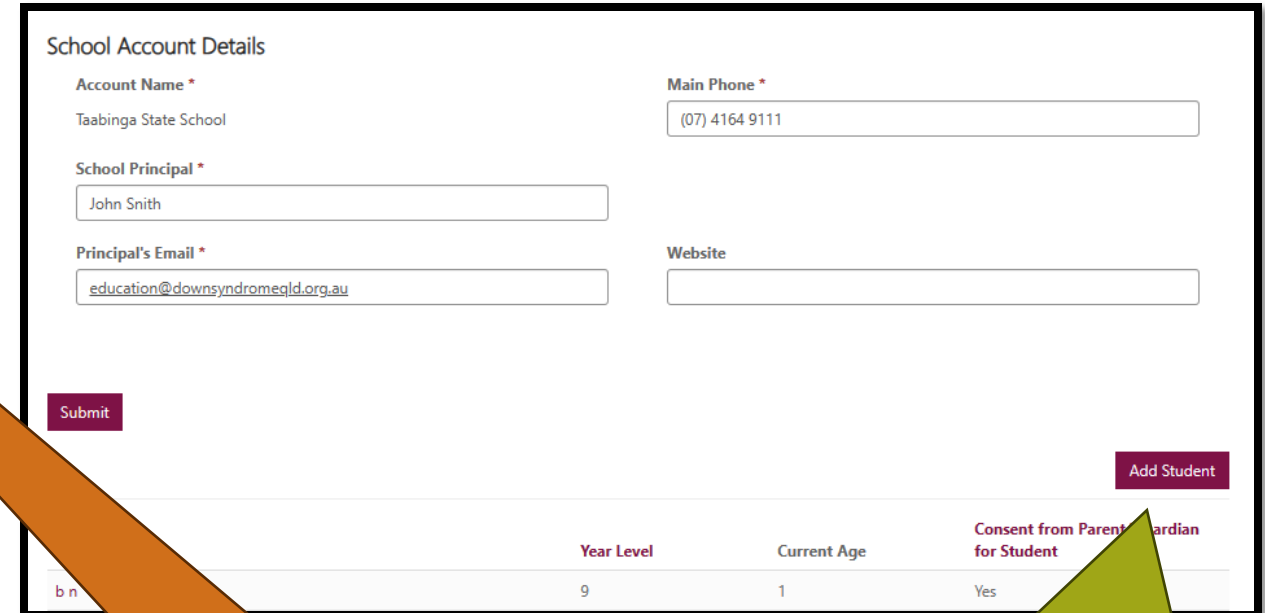
Principals (or delegate), your consent is required by ticking the box beside the statements below. SDSS services cannot be provided until all statements are agreed to:

Consent

- I understand that Down Syndrome Queensland will provide services at our school and will work in collaboration with the student's educational team to provide advice and support for the development and implementation of the student's Personalised Learning Plan. *
- The relevant school policies and procedures, including child safety and mandatory reporting requirements, have been viewed and completed by Down Syndrome Queensland. *

***Privacy Collection Notice:** All approved SDSS organisations have a current service agreement with the Department of Education, which requires them to adhere to strict Disclosure of Confidential Information and Protection of Personal Information clauses when delivering a service.

The personal information gathered by [insert name of organisation] for this request is for the purpose of delivering services to improve access to and participation in curriculum and educational outcomes and will not be used for any other purpose or given to any other party unless you have consented, or we are authorised by law to do so.



School Account Details

Account Name *
Taabinga State School

Main Phone *
(07) 4164 9111

School Principal *
John Smith

Principal's Email *
education@downsyndromeqld.org.au

Website

Submit

Add Student

	Year Level	Current Age	Consent from Parent/Guardian for Student
b n	9	1	Yes

When you login, you should be brought to the ID:8 School Management page. If you are not automatically brought there, please click on it on the top toolbar.

When you click Submit (on the left), an email will be sent to your Principal for their permission for the ID:8 team to work with/enter your school. Please let your principal know to expect this email. **Please note, this is only required for the first consult of the year.** Add each of your students separately.

Fill in student details – step 1.

Home > ID:8 School Page > ID:8 Create Student Record Page

Step 1 of 3

First Name *

Last Name *

Preferred Name

Date of Birth *

DD/MM/YYYY

Gender *

Do you have consent from Parent/Guardian for Student? *

No Yes

Year Level of Student *

How many students in the class? *

Date Enrolled at School *

DD/MM/YYYY

Does the student have Down syndrome? *

No Yes

Does the person have another disability? *

No Yes

Other disability/disabilities:

What other external or internal support does this student receive? *

Select or search options

External or internal support 'Other' details

Please indicate the student's NCCD Category *

Please indicate the student's NCCD Level *

Student's preferred mode/s of communication? (please choose all that apply) *

Select or search options

Student's Preferred Mode of Communication - Other

Does this student identify as Aboriginal or Torres Strait Islander? *

Does this student speak another language/dialect other than English? *

Language

Is an interpreter required

No Yes

Next

Fill in student details – step 2.

Home > ID:8 School Page > ID:8 Create Student Record Page

Step 2 of 3

Are reduced hours in place for the student?

Reduced hours for student? Yes - details

Please rate this student's attendance

How frequently are there opportunities for the student to access and participate in age-equivalent learning at their level?

What level of engagement do you feel the student has in their learning?

Additional comments on student attendance, access, participation, engagement, and/or learning?

Student interests and strengths

List up to 3 existing or potential barriers that you would like support with.

Please complete each of the potential barriers as comprehensively as you can to help us build a profile of your student. This will ensure we can provide the best possible service

Potential Barriers - 1

Potential Barriers - 2

Potential Barriers - 3

[Previous](#) [Next](#)

Fill in student details – step 3.

Home > ID:8 School Page > ID:8 Create Student Record Page

Step 3 of 3

Document upload: Please note a PLP/ILP/IEP or other individual student plan is required to proceed.

PLP/ILP/IEP - Personalised Learning Plan/Individual Learning Plan/Individual Education Plan (or equivalent) * <input checked="" type="radio"/> No <input type="radio"/> Yes	Behaviour Plan <input checked="" type="radio"/> No <input type="radio"/> Yes	Photos/short videos – learning environment, student in an activity etc. <input checked="" type="radio"/> No <input type="radio"/> Yes
ICP (Indiv. Curriculum Plan) <input checked="" type="radio"/> No <input type="radio"/> Yes	Safety Plan <input checked="" type="radio"/> No <input type="radio"/> Yes	Map of School <input checked="" type="radio"/> No <input type="radio"/> Yes
	Student Report Card <input checked="" type="radio"/> No <input type="radio"/> Yes	Student Work Samples <input checked="" type="radio"/> No <input type="radio"/> Yes

[+ Add files](#) [New folder](#)

There are no folders or files to display.

Click here to upload any relevant documents.

Tick the boxesand submit.

School Consent and SDSS Student Eligibility

- Consent has been received from a parent/guardian for the student listed on this student record page of this request to receive an SDSS service from Down Syndrome Queensland at our school. Please note: If you obtained consent from the student's parent/guardian in a previous school year, you must confirm that parent/guardian consent has been obtained for continued services in 2024. *
- I confirm that the student listed on the student record page of this request meets the eligibility requirements to receive an SDSS service, as listed below (SDSS Services - Student Eligibility). *

Student eligibility

To be eligible to receive a SDSS service, a student must be enrolled in a Queensland school (state or non-state) and be identified in one of the following ways:

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For Prep students or new students to a school, where the student has a diagnosed disability and documented ongoing complex needs, schools can apply for SDSS Program services to commence at the start of the school year if the student requires immediate support to access and participate in learning and/or for their safe attendance at school.

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The personal information gathered by Down Syndrome Queensland for this request is for the purpose of delivering services to improve access to and participation in curriculum and educational outcomes and will not be used for any other purpose or given to any other party unless you have consented, or we are authorised by law to do so.

Submit

Arranging the Consult

- You will then be contacted by an Educational Consultant to start arranging dates and times for the consult/s.
- The consultation is for 1 hour.
- The funding is for consulting with teaching staff. We cannot observe the students or meet with parents.
- It assists us if you can provide us, prior to the consultation, with any questions you may want answered, and a list of which staff will likely attend the consultation.

Thankyou.

Post Consultation


Full Name ▾	Year Level	Current Age	Consent from Parent/Guardian for Student
[REDACTED]	[REDACTED]	[REDACTED]	Yes

Add Student

Please note an individual student plan is required to proceed. Please select documents you can provide and then click on "Add files."

PLP/ILP/IEP - Personalised Learning Plan/Individual Learning Plan/Individual Education Plan (or equivalent) * <input checked="" type="radio"/> No <input type="radio"/> Yes	Map of School <input checked="" type="radio"/> No <input type="radio"/> Yes
ICP - Individual Curriculum Plan (if applicable) <input checked="" type="radio"/> No <input type="radio"/> Yes	Behaviour Plan <input checked="" type="radio"/> No <input type="radio"/> Yes
Student Work Samples <input checked="" type="radio"/> No <input type="radio"/> Yes	Safety Plan <input checked="" type="radio"/> No <input type="radio"/> Yes
Student Report Card <input checked="" type="radio"/> No <input type="radio"/> Yes	Photos/short videos - learning environment, student in an activity etc <input checked="" type="radio"/> No <input type="radio"/> Yes

Name ↑

2024 24/01/2024 2:14 PM 

You will receive an email a few days after your ID:8 consult advising you that the consultant has uploaded the ID:8 report and resources.

Sign into your account using this link

<https://downsyndrome.powerappsportals.com/SignIn?reurnUrl=%2Fid8%2F>

Click on ID:8 School Management (highlighted in yellow above)

Scroll down to the end of the School Management page and you will see all your students' names which you can click on.

Scroll down to the middle of student's profile and you will find a folder with the ID:8 report, and resources uploaded by the DSQ Education Consultant. All future reports and resources will be uploaded here too.