

For Previous Users

How do I Update Information in the ID:8 portal?

Understanding and Navigating
the Process

Education Team

education@downsyndromeqld.org.au



Down Syndrome
Queensland

ID:8

Each year the ID:8 Portal information needs to be updated to confirm:

- Principal consent for DSQ to continue supporting the school in the new school year;
- Parent/carer consent for DSQ to continue consulting on their child in the new school year; and
- Continued eligibility for SDSS services.



The flyer features a header with the DSQ Education Service logo and the title 'ID:8 (IDEATE)'. It includes a lightbulb icon representing ideas or consultation. The main content is organized into sections: 'What is ID:8?', 'What can ID:8 do for your school?', 'What are the 4 phases?', and 'You will receive:'. The 'What are the 4 phases?' section is presented as a numbered list within blue rounded rectangles. At the bottom, there is a QR code, contact information for the ID:8 team, and logos for SDSS and the Queensland Government.

DSQ EDUCATION SERVICE ID:8 (IDEATE)

What is ID:8?

ID:8 ("IDEATE") is a statewide DSQ Education Service that is designed to improve the educational outcomes of students with intellectual disability, including Down syndrome. This service aims to build the capacity of educators within schools through a 4-phase consulting process. This service is proudly funded and supported by the Queensland Government and is available for **FREE** to all Queensland State, Independent, and Catholic Schools.

What can ID:8 do for your school?

- We offer a **FREE** consultation service for any student who was recorded as receiving 'Supplementary' adjustments or above in the latest NCCD submission. New/Prep students who have not yet been recorded in NCCD are also eligible for FREE consultations (please contact us for further details of eligibility).
- We support you to include students with Down syndrome and other intellectual disabilities through a 4-phase process.

What are the 4 phases?

- 1 PROFILING** The school completes an intake form to provide a profile of the student and potential barriers to inclusion.
- 2 COLLABORATING** A **FREE** one-hour consultation with an ID:8 consultant either face-to-face at your school or online.
- 3 REPORTING** The school receives a report with recommendations and a selection of relevant resources to support your ID:8 goal.
- 4 REFLECTING** Schools can receive **FREE** ongoing consultations throughout the school year to review the ID:8 goal, and be supported to plan and implement the next steps for enhancing the student's inclusion.

You will receive:

- ✓ Strategies for improving student learning outcomes
- ✓ A summary report based on the consultation
- ✓ Co-constructed IDEATE goals for each student
- ✓ A wealth of evidence for NCCD school funding
- ✓ Free annual membership to DSQ Resources and fact sheets to further inform your practices
- ✓ An invitation to join DSQ's Professional Teaching Cluster for teachers of students with intellectual disabilities

We can conduct face-to-face or online consultations (via Zoom/Teams).

Scan the QR code to get started!
Or contact the ID:8 team:
✉ id8@downsyndromeqld.org.au
☎ (07) 3356 6655

Scan me

Proudly supported by the Department of Education
SDSS Queensland Government

How to sign in!

Click or type in the link:

<https://downsyndrome.powerappsportals.com/SignIn?returnUrl=%2Fid8%2F>



If your link takes you to this image – go to the top.

Consultation Information

Has school contacted regional office for supports
 No Yes
Has the school contacted their Regional Office (or non-state school equivalent) to check if there are any supports and/or school based therapies available from the education sector?

Preferred Consultation Term

Preferred Consultation Format

Preferred Consultation Day(s)

No. of eligible students - Please note: you will need to obtain parental consent prior to submitting each student's details.


Generate a new image
Play the audio code



Down Syndrome Australia

Home > ID:8 QLD



Proudly supported by the Department of Education



Signing in.



[Subscribe](#)

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[➔ Sign in](#)

[Register](#)

[Redeem invitation](#)

Sign in with a local account

Email

* Password

Remember me?

[Sign in](#)

[Forgot your password?](#)

[Privacy Policy](#)

[Contact-Us](#)

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If you have forgotten your password.

[➔ Sign in](#)

[Register](#)

[Redeem invitation](#)

Sign in with a local account

Email

* Password

Remember me?

[Sign in](#)

[Forgot your password?](#)

Just click this button, type in your email and follow the instructions to reset your password. Our administrator receives a notification and will follow up with you later to ensure that you had no issues.

If you do not receive a 'reset password' email it may be that you have not previously been fully registered.

If this happens, please contact

id8@downsyndromeqld.org.au

and our team will assist you.

If you are arranging a consult - School Consent.

Home > ID:8 School Page

DSQ EDUCATION SERVICE ID:8

SDSS Specialist Disability Support in Schools Department of Education

Proudly supported by the Department of Education Queensland Government

Please confirm the below school details and ensure parental consent is given prior to adding Student Information at the bottom of this page. To update your details as the main contact of the school, please use this [link](#).

Click [here](#) to complete the feedback survey after your ID:8 consult.

School Consent

Principals (or delegate), your consent is required by ticking the box beside the statements below. SDSS services cannot be provided until all statements are agreed to:

Consent

- I understand that Down Syndrome Queensland will provide services at our school and will work in collaboration with the student's educational team to provide advice and support for the development and implementation of the student's Personalised Learning Plan. *
- The relevant school policies and procedures, including child safety and mandatory reporting requirements, have been viewed and completed by Down Syndrome Queensland. *

***Privacy Collection Notice:** All approved SDSS organisations have a current service agreement with the Department of Education, which requires them to adhere to strict Disclosure of Confidential Information and Protection of Personal Information clauses when delivering a service.

The personal information gathered by [insert name of organisation] for this request is for the purpose of delivering services to improve access to and participation in curriculum and educational outcomes and will not be used for any other purpose or given to any other party unless you have consented, or we are authorised by law to do so.

School Account Details

Account Name *
Taabinga State School

Main Phone *
(07) 4164 9111

School Principal *
John Smith

Principal's Email *
education@downsyndromeqld.org.au

Website

Submit

Add Student

	Year Level	Current Age	Consent from Parent/Guardian for Student
b n	9	1	Yes

When you login, you should be brought to the ID:8 School Management page. If you are not automatically brought there, please click on it on the top toolbar.

When you click Submit (on the left), an email will be sent to the Principal for their permission for the ID:8 team to work with/enter your school. Please let your principal know to expect this email. Please note, this is only required for the first consult of the year.

If you are arranging a consult : Update student details – step 1.

Please update the Year Level, any newly identified disabilities or conditions, changes to supports, changes to communication or equipment used, etc.

Home > ID:8 School Page > ID:8 Update Student Record Page

First Name *

Last Name *

Preferred Name

Date of Birth *
 

Gender *

Year Level of Student *

Date Enrolled at School *
 

How many students in the class? *

Do you have consent from Parent/Guardian for Student? *
 No Yes

Do the person have Down syndrome? *
 No Yes

Do the person have another disability? *
 No Yes

Do you have consent from Parent/Guardian for Student? *
 No Yes

What other external or internal support does this student receive? (please choose all that apply) *

External or internal support 'Other' details

Student's preferred mode/s of communication? (please choose all that apply) *

Student's Preferred Mode of Communication - Other

Please indicate the student's NCCD Category *

Please indicate the student's NCCD Level *

Are there reduced hours in place for this student? *

Reduced Hours for Student? Yes - Details

If you are arranging a consult : Update student details – step 2.

Please update their attendance, engagement in learning, student strengths and interests, and existing/potential barriers, as necessary.

<p>Other disability/disabilities:</p> <input type="text"/>	<p>Please rate this student's attendance. *</p> <input type="text"/>
<p>Does this student identify as Aboriginal or Torres Strait Islander? *</p> <input type="text"/>	<p>How frequently are there opportunities for the student to access and participate in age-equivalent learning at their level ?</p> <input type="text"/>
<p>Does this student speak another language/dialect other than English? *</p> <input type="text"/>	<p>What level of engagement do you feel the student has in their learning? *</p> <input type="text"/>
<p>Language</p> <input type="text"/>	<p>Additional comments on student attendance, access, participation, engagement, and/or learning?</p> <input type="text"/>
<p>Is an interpreter required</p> <p><input checked="" type="radio"/> No <input type="radio"/> Yes</p>	<p>Student Interests & Strengths *</p> <input type="text"/>
	<p>List up to 3 existing or potential barriers that you would like support with.</p>
	<p>Potential Barrier - 1 *</p> <input type="text"/>
	<p>Potential Barriers - 2</p> <input type="text"/>
	<p>Potential Barriers - 3</p> <input type="text"/>

If you are arranging a consult : Update student details – step 3.

Please note an individual student plan is required to proceed. Please select documents you can provide and then click on "Add files."

PLP/ILP/IEP - Personalised Learning Plan/Individual Learning Plan/Individual Education Plan (or equivalent) *

No Yes

ICP – Individual Curriculum Plan (if applicable)

No Yes

Student Work Samples

No Yes

Student Report Card

No Yes

Map of School

No Yes

Behaviour Plan

No Yes

Safety Plan

No Yes

Photos/short videos – learning environment, student in an activity etc

No Yes

 Add files

 New folder

Name ↑

Modified

 2024

24/01/2024 2:14 PM



Click here to upload any relevant documents.

If you are arranging a consult: Tick the boxes and submit.

School Consent and SDSS Student Eligibility

- Consent has been received from a parent/guardian for the student listed on this student record page of this request to receive an SDSS service from Down Syndrome Queensland at our school. Please note: If you obtained consent from the student's parent/guardian in a previous school year, you must confirm that parent/guardian consent has been obtained for continued services in 2024. *
- I confirm that the student listed on the student record page of this request meets the eligibility requirements to receive an SDSS service, as listed below (SDSS Services - Student Eligibility). *

Student eligibility

To be eligible to receive a SDSS service, a student must be enrolled in a Queensland school (state or non-state) and be identified in one of the following ways:

- A student who was recorded in the latest submission of the Nationally Consistent Collection of Data on School Students with Disability (NCCD) as receiving supplementary, substantial or extensive adjustments.
- A student where the school requires assistance to address a barrier to the student's physical access to the school environment.
- A **student who is new to the school (including Prep students)**, where the school has evidence of a diagnosed disability and has confirmed by the end of Term 1 that the adjustments provided are consistent with any of these descriptors in the NCCD guidelines (please refer to the 'NCCD selecting the level of adjustment' matrix).
 - *Supplementary: The student receives adjustments supplementary to the strategies and resources already available for all students within the school for particular activities **at specific times throughout the week.***
 - *Substantial: The student has substantial support needs and receives essential adjustments and requires considerable assistance to the usual educational program **at most times, on most days.***
 - *Extensive: The student has very high support needs and is provided with extensive targeted measures and sustained levels of intensive support **at all times.***

It is recognised that a small number of students with disability require support to access and participate in education on the same basis as their peers without disability as soon as they commence school.

For Prep students or new students to a school, where the student has a diagnosed disability and documented ongoing complex needs, schools can apply for SDSS Program services to commence at the start of the school year if the student requires immediate support to access and participate in learning and/or for their safe attendance at school.

***Privacy Collection Notice:** All approved SDSS organisations have a current service agreement with the Department of Education, which requires them to adhere to strict Disclosure of Confidential Information and Protection of Personal Information clauses when delivering a service.

The personal information gathered by Down Syndrome Queensland for this request is for the purpose of delivering services to improve access to and participation in curriculum and educational outcomes and will not be used for any other purpose or given to any other party unless you have consented, or we are authorised by law to do so.

Submit

If you want to access information from previous consults.

Full Name ▾	Year Level	Current Age	Consent from Parent/Guardian for Student
[REDACTED]	[REDACTED]	[REDACTED]	Yes

Add Student

Please note an individual student plan is required to proceed. Please select documents you can provide and then click on "Add files."

PLP/ILP/IEP - Personalised Learning Plan/Individual Learning Plan/Individual Education Plan (or equivalent) * <input checked="" type="radio"/> No <input type="radio"/> Yes	Map of School <input checked="" type="radio"/> No <input type="radio"/> Yes
ICP - Individual Curriculum Plan (if applicable) <input checked="" type="radio"/> No <input type="radio"/> Yes	Behaviour Plan <input checked="" type="radio"/> No <input type="radio"/> Yes
Student Work Samples <input checked="" type="radio"/> No <input type="radio"/> Yes	Safety Plan <input checked="" type="radio"/> No <input type="radio"/> Yes
Student Report Card <input checked="" type="radio"/> No <input type="radio"/> Yes	Photos/short videos - learning environment, student in an activity etc <input checked="" type="radio"/> No <input type="radio"/> Yes

Name ↑

2024	24/01/2024 2:14 PM	▾
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Sign into your account using this link
<https://downsyndrome.powerappsportals.com/SignIn?returnUrl=%2Fid8%2F>

Click on ID:8 School Management (highlighted in yellow above)

Scroll down to the end of the School Management page and you will see all your students' names which you can click on.

Scroll down to the middle of student's profile and you will find a folder with the ID:8 report, and resources uploaded by the DSQ Education Consultant. All future reports and resources will be uploaded here too.

If the school's Main Contact has changed.

Email: id8@downsyndromeqld.org.au

And provide the following information:

I would like to gain access to (student/s) ID:8 account as our main contact has changed for this year.
Here is the new information:

- Main contact:
- Email:
- School:
- Position:

New Main Contact will receive a Portal Invite Email

ID:8 Portal Invite

 Sinead Barry on behalf of ID:8 Team
To [Redacted]

Start your reply all with: [Thank you!](#) [Thank you for the information.](#) [Thank you very much for your response.](#) [Feedback](#)

Dear [Redacted]

Thank you for expressing your interest in the ID:8 service. Please see the student eligibility criteria below:

To be eligible to receive a SDSS service, a student must be enrolled in a Queensland school (state or non-state) and be identified in one of the following ways:

- A student who was recorded in the latest submission of the Nationally Consistent Collection of Data on School Students with Disability (NCCD) as receiving supplementary, substantial or extensive adjustments.
- A student where the school requires assistance to address a barrier to the student's physical access to the school environment.
- A student who is new to the school (including Prep students), where the school has evidence of a diagnosed disability and has confirmed by the end of Term 1 that the adjustments provided are consistent with any of these descriptors in the NCCD guidelines (please refer to the 'NCCD selecting the level of adjustment' matrix).
 - Supplementary: The student receives adjustments supplementary to the usual educational program already available for all students within the school for particular activities at specific times throughout the week.
 - Substantial: The student has substantial support needs that require considerable assistance to the usual educational program at most times, on most days.
 - Extensive: The student has very high support needs that require and sustained levels of intensive support at all times.

It is recognised that a small number of students with disability require support on the same basis as their peers without disability as soon as they commence school. For Prep students or new students to a school, where the student has complex needs, schools can apply for SDSS Program services to commence at the start of the school year if the student requires immediate support to access and attendance at school.

Please note that DSQ's ID:8 Service is best designed and resourced to meet the needs of students with Down syndrome and/or another intellectual disability. If your student/s meet the above eligibility criteria, please follow this link: [Invitation Code](#) to proceed.

Once you have logged into the portal and updated your password, please choose *ID:8 School Management* from the top menu, update your school's details and add any eligible students.

Any issues with portal logins please contact us at id8@downsyndromeqld.org.au

Kind regards
ID:8 Education Consultant Team

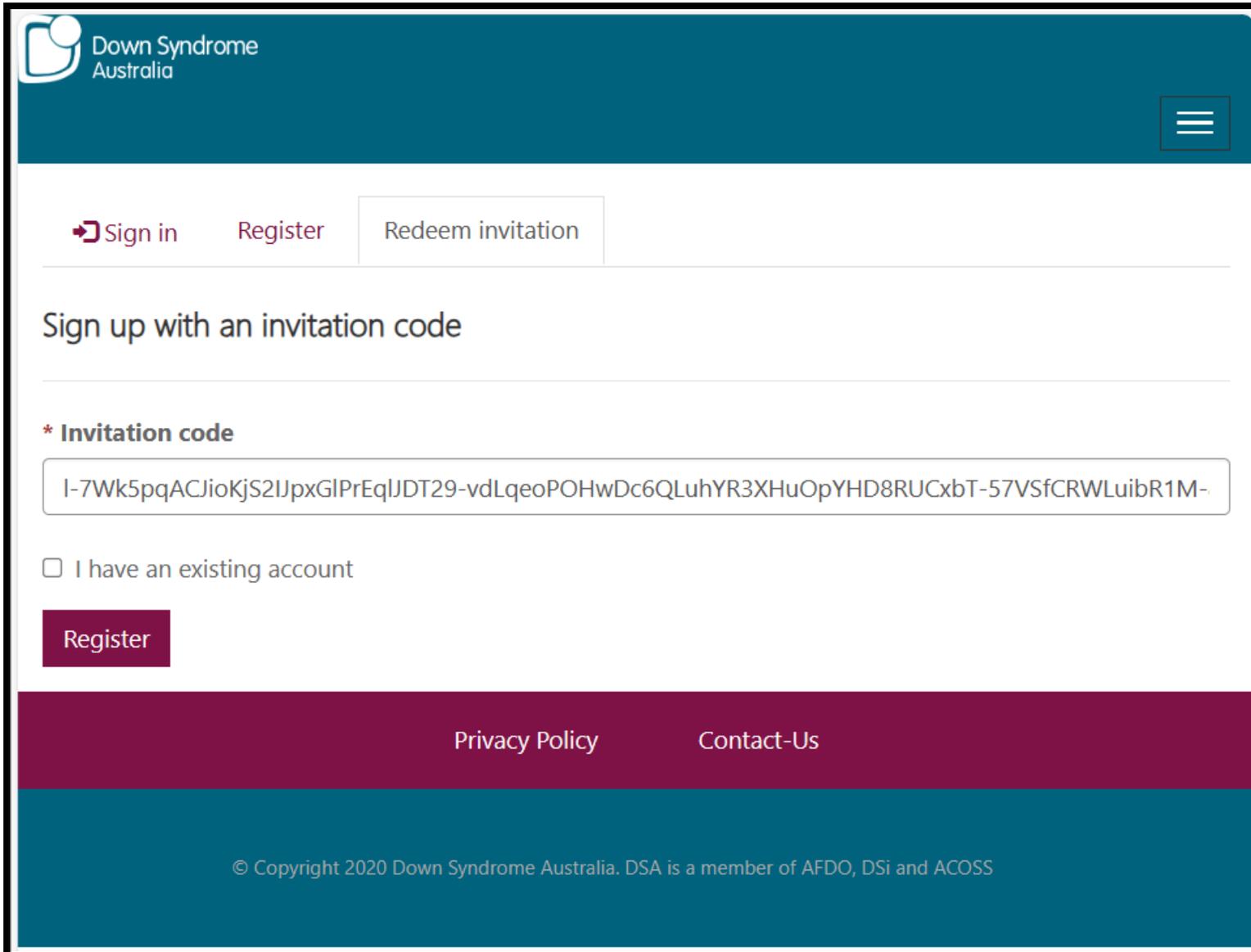
Click on this link to create an account for your school.

Our administration will trigger an email to be sent to the new main contact with an 'Invitation Code Link'.

If you do not receive this email, please check your spam and if it is not in there, please contact our team at id8@downsyndromeqld.org.au



Invitation code



The screenshot shows the registration page for Down Syndrome Australia. At the top left is the logo and name "Down Syndrome Australia". On the right is a menu icon. Below the header are three buttons: "Sign in" (with a right-pointing arrow), "Register", and "Redeem invitation" (which is highlighted with a white border). The main heading is "Sign up with an invitation code". Below this is a label "* Invitation code" and a text input field containing the alphanumeric code "I-7Wk5pqACJioKjS2IjpxGIPrEqIJDT29-vdLqeoPOHwDc6QLuhYR3XHuOpYHD8RUCxbT-57VSfCRWLuibR1M-". Below the input field is a checkbox labeled "I have an existing account". A purple "Register" button is positioned below the checkbox. At the bottom of the page, there are links for "Privacy Policy" and "Contact-Us". The footer contains the copyright notice: "© Copyright 2020 Down Syndrome Australia. DSA is a member of AFDO, DSI and ACOSS".

When you click on the link, it will bring you to a page like this. Click **Register** and create a password.

Once logged in, go back & follow steps 7-11

If you are arranging a consult - School Consent.

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When you login, you should be brought to the ID:8 School Management page. If you are not automatically brought there, please click on it on the top toolbar.

When you click Submit (on the left), an email will be sent to the Principal for their permission for the ID:8 team to work with/enter your school. Please let your principal know to expect this email. Please note, this is only required for the first consult of the year.

If you are arranging a consult : Update student details – step 1.

8

Please update the Year Level, any newly identified disabilities or conditions, changes to supports, changes to communication or equipment used, etc.

If you are arranging a consult : Update student details – step 2.

9

Please update their attendance, engagement in learning, student strengths and interests, and existing/potential barriers, as necessary.

If you are arranging a consult : Update student details – step 3.

10

Click here to upload any relevant documents.

If you are arranging a consult: Tick the boxes and submit.

11

For any questions, please do not hesitate to contact us on:
id8@downsyndromeqld.org.au

