



Down Syndrome
Victoria

Supporting Victorian families since 1978

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting (AGM) of **Down Syndrome Association of Victoria Inc** will be held on **Tuesday 14th November 2023 commencing at 7:00pm.**

The AGM will be held online, with the option to attend in person at the Down Syndrome Victoria (DSV) office (552 Victoria Street, North Melbourne). You can view the agenda for the meeting below and register your intent to attend online [here](#) or in person [here](#). Zoom meeting details for online participants will be provided upon receipt of your registration. If you would like to provide a formal apology you can do so [here](#).

The minutes of DSV's previous AGM held on 8 November 2022, will be tabled and confirmed. A copy of these minutes is available [here](#). The 2022-23 Annual Report and Financial Statements will be available from the [DSV website](#) forty-eight (48) hours prior to the AGM.

At this year's AGM we are excited to launch our 2024-2026 Down Syndrome Victoria Strategic Plan. This plan extends on the fantastic work and progress made over the past three years.

Members are entitled to appoint another member to be a proxy to vote on their behalf at the meeting. The [Proxy Form](#) must be emailed to Down Syndrome Victoria (membership@dsav.asn.au) not less than twenty-four (24) hours prior to the meeting.

Should you have any questions prior to the AGM please contact myself, or our CEO Daniel Payne on 9486 9600 or email danielp@dsav.asn.au. We look forward to seeing you on 14 November.

Regards,

Katrina Enos, Secretary
18 October 2023

Down Syndrome Association of Victoria Inc.

552 Victoria Street North Melbourne VIC 3051 t: (03) 9486 9600

e: info@dsav.asn.au w: downsyndrome.org.au/vic

Reg No A0008787R ABN 59 901 963 154



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ANNUAL GENERAL MEETING

When: **Tuesday 14th November 2023**
Time: **7.00pm start**
Where: **Online or in person, 552 Victoria Street, North Melbourne**

AGENDA

Chaired by Brendan Edwards (President) – Down Syndrome Victoria

1. Welcome & apologies
2. To confirm the minutes of the previous AGM
3. To receive and consider the Down Syndrome Victoria Annual Report
4. To receive and consider the Chief Executive Officer's Report
5. To receive and consider the Chair, Down Syndrome Advisory Network Victoria Report
6. To receive and consider the Financial Statements for the year ended 30th June 2023
7. To appoint the auditor for FY24 accounts
8. To confirm the membership fees of \$0 for the 2023/2024 Financial Year
9. Election of Board Members
 - a. Ratification of casual Board Members
 - i. Felicia Koh
 - ii. Lachie Vivian-Taylor
 - iii. Pieta Manning
 - b. Farewell departing Board Members (Katrina Enos & Michael Pocock)
10. Introduce 2024-26 Down Syndrome Victoria Strategic Plan
11. Meeting close (estimate by 7.45pm)

Following the formalities, you are encouraged to stay on the call to ask questions of the board and join us in celebrating the contribution of Katrina Enos and Michael Pocock to DSV and our Victorian community.

Thank you for attending the 2023 AGM

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