



2020 - 2021 ANNUAL REPORT



Down Syndrome
Western Australia

Down Syndrome WA

- our purpose

Down Syndrome WA (DSWA) is an NDIS registered provider offering support to people with Down syndrome and their families.

In the past we have relied on grants to provide those services, but with the introduction of the NDIS, all our services will transition to the NDIS and we can support you to include us in your NDIS plans.

Please visit our website to view the current services offered: www.downsyndrome.org.au/wa

We are developing a new social group within the Aim High Club for 30+ and will begin to provide Getaway Breaks and Camps

DSWA is a community resource for people with Down syndrome, families, teachers, support workers, child care workers, researchers, students and many others.

OUR VISION

People with Down syndrome live a life of their choice and make their contribution to the community.

OUR PURPOSE

To provide services to support people with Down syndrome to achieve their goals.

WE VALUE

- **Human rights:** Ensuring the rights, dignity and equality of opportunity for each individual.
- **Person-centred services:** Placing the person at the centre of services in building their capabilities and opportunities.
- **Our unique lived experience:** A service culture drawn from empathy, knowledge and understanding of our lived family experience.

- **Responsiveness:** Listening, supporting and responding sensitively to the needs of individuals and their families.
- **Collaboration:** Working in partnership with the community, service providers and decision-makers in providing the best outcomes for our consumers.

DSWA provides services built on specialist knowledge, understanding and lived experience of people with Down syndrome, their families and carers.

- Provide peer-based support to people with Down syndrome and their families.
- Provide registered National Disability Insurance Scheme services to people with Down syndrome and their families, focused on the experience and expertise of DSWA.
- Work in collaboration with other organisations including NDIS providers, in developing individualised services in areas of additional complexity and disadvantage in Western Australia.
- Engage in national initiatives to provide individualised services using the strengths of national partners and expertise of localised service providers.
- Progressively extend the range and reach of individualised services in Western Australia especially into regional and remotes areas.
- Provide activities and events that promote inclusion for individuals and families at the community level.

Cover image Photographer: Claire Martin

Down Syndrome Western Australia acknowledges the Whadjuk people of the Noongar nation, the traditional custodians of the land on which we stand, and we pay our respect to the elders past, present and emerging.

Annual Report

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Chair report

I am pleased to be able to provide you with an overview of the work of Down Syndrome W.A. in the 2020-2021 financial year. I took on the position of Acting Chair on May 24th 2021 after the resignation of Mark Fletcher from the position of Chair. Down Syndrome W.A. thank Mark for his time and commitment to the association over the previous 18 months.

Down Syndrome W.A. remains true to its mission of supporting families and carers of a person with a diagnosis of Down Syndrome and is closer than ever to its goal of providing services for all life stages. In 2020/2021 the association has been able to expand its service delivery by being the provider of choice for the NDIS Services, the offering includes: social and community participation, employment support and by the end to 2021, Support Coordination. Whilst grant funding is not as readily available as it was in the past, the association has been successful again this year in attracting grants for several important projects which will enable us to continue to develop new resources.

Through a generous grant from Telethon the association continues to be able to offer members two playgroups (one North and one South). With on-going support from the Stan Perron Foundation the association operates a successful KiDS Club for 6-11 year-olds. The FrienDS for Life Group for 11-18 year-olds continues to thrive. The Aim High Club has been split and now offer a 30 + group who are enjoying each other's company at more sophisticated venues such as movies, restaurants etc. In late 2020 Getaway weekends were introduced. This involves a fun weekend hanging out with mates at locations such as, Margaret River, Rottnest and the Swan Valley,

Members have come up with creative ideas and ways to fundraise for the Association. This includes two members (Pete Rossen and Anna Gray)

completing the Rottnest Channel Swim raising \$12,000. Sibling Taj Schwagermann cutting his golden locks raising \$5,750 and an apple drive. Step Up on October 18th was a day of fun and celebration connecting our community and raising \$18,600.

Over the past two years the association has been working on a generous grant through the Dept of Communities titled *My Health, My Voice*. This involved a group of our young adults receiving training in presentation skills and creating powerpoint presentations to support them to deliver presentations to Health Professionals in hospitals, doctors, dental and allied health offices, as well as universities and TAFE throughout metropolitan and regional Western Australia.

The brief was to educate current and future health professionals about preferred communication styles and language to use when people with Down syndrome are seeking health and medical advice. The team have to date delivered just over 30 presentations with 10 of these being in regional Western Australia, exceeding our grant deliverable. Part of this grant was the production of a Health App with all things Health and Down Syndrome. This will be launched in late 2021.

Over the past year our customised employment program has grown through the commitment of business in Western Australia. We have had a number of recent school leavers go through the Discovery Process with Down Syndrome W.A. This program introduces them to the world of



work, resumé writing, attending an interview and other work readiness skills. We thank our partners at Fremantle Education Centre and Status employment who partner with us for the Certificate II program.

It was a year of consolidation for the Board as we welcomed four new members and had a change of Chairperson. We considered and reviewed the significant changes and challenges that we operate under. In the coming 12 months we will review the association's strategic plan to support our planned service delivery growth as well as the Association's constitution. I thank my fellow voluntary board members for their support and continuing commitment to Down Syndrome W.A. We farewell and thank out-going Board members Nick Gray and Andrew Domahidy.

I would like to acknowledge and thank the staff at the association for the significant work undertaken this year and their dedication to the Down Syndrome W.A. mission on behalf of people with Down Syndrome, their families and carers.

We take the opportunity to thank outgoing Executive Officer Margaret Lawlor for navigating the association over the last five years.

Kathryn Salt
Acting Chair Down Syndrome WA



Volunteers.

Chief Executive Officer report



As the new CEO of Down Syndrome WA, I have the privilege of writing a perspective on the 2021 year. It is evident that a great deal of outstanding work has been delivered by the DSWA Team. The Staff, Volunteers and Health Ambassadors have delivered some exciting and rewarding opportunities for members.

Firstly, I wish to acknowledge our team. There was a lot of change in 2021, during which, the team has continued to provide the highest level of service to the community. They are a dedicated group, deeply committed to our members. Thank you team and I look forward to working with you all and seeing what we can achieve together in 2022.

2021 was a busy year, with a move to the new Nulsen shared facility in Cannington, COVID Lockdown, Step UP, World Down Syndrome Day Picnic, and delivery of all our regular programs, weekend camps, and capacity building workshops.

With a large range of grant-funded programs in place we continue to deliver a broad range of activities to members. These include, Playgroup supported by Telethon, KiDS Club supported by the Stan Perron Charitable Foundation, FriendS for Life supported by Comm Bank and Aim High supported through the NDIS.

A range of other grants are delivering excellent outcomes in capacity building.

The Employment program continued to strengthen in 2021, with progress toward a number of members being employed in open employment.

We express our deepest gratitude to the employers who are providing the opportunities,

and to all funders for the support to deliver our range of programs. The School Leavers Employment Skills program has also shown some growth and we look forward to greater delivery of this program in 2022.

Notwithstanding the excellent year we have had, there is a lot to still achieve. A strong transition into NDIS services and the provision of more outcomes to our members is high on the agenda, as is a focus on fundraising. Operationally, there will also be a review of business structures and practices to ensure the DSWA is set up for growth.

I wish to thank the Board for entrusting me with the position of Chief Executive Officer. I am excited and grateful to hold this position, and to work with the amazing DSWA team, our Ambassadors, DSWA members and community. I welcome feedback and input on how our Team and Members believe we can continue to strengthen DSWA going forward and look forward to meeting as many of our members and stakeholders as possible over the coming year.

Our past has brought us to where we are today and our future is bright and full of opportunities to further develop DSWA's services to the community, and strengthening our partnerships with our community and our business partners.

Cassandra Hughes
Executive Officer

Treasurer report

2020-2021

The year ending 30th June 2021 has been a busy, challenging but rewarding year with changes and improvements.

During the year, there were cost reduction measures taken to reduce the overheads costs for future sustainability as DSWA was in a transition stage from receiving block funding to a service-based provider. The cost reduction measures have been effective and DSWA is able to achieve a better net financial outcome comparing to prior year. This has been achieved with the savings from the office relocation and other general cost savings.

There has been minimal impact on the operation of DSWA from COVID-19 as there were minimal lockdown periods in Western Australia during the year.

The Government has provided the following subsidies during the year:

- Jobkeeper payment: \$30,000
- Cash flow boost: \$17,862

DSWA is currently in the process of moving budget reporting to a cost centre model so that each program can be analysed with greater detail, and are also in the process of formulating a new strategic plan 2022-2025.



Overview:

- Individual Capacity building grant – Milestone Development and Completion of Workplan and Progress Level 1 received \$135,652
- Information for Life grant – Milestone Completed Progress Level 1 received \$34,752
- My Voice My Health grant- received \$180,000 for year 2 of My Voice My Health Project
- Donations received from events and general \$61,770
- Getaways – 2 Getaways were held in early 2021 – Getaway -1 to Mundaring and Getaway -2 to Rottnest Island – Income from both Getaways - \$39,248
- Teacher Professional Development Day was held in March 2021 – Income \$13,864

NDIS

- *Aim High* now has 70% participants using their NDIS Plans for support at events
- *Friends 4 Life* started in the NDIS space in 2021 and has 10 members using their NDIS Plans

Korena Xie
Treasurer

Update from Down Syndrome Australia

The past 12 months have been both exciting and challenging for Down Syndrome Australia. We have witnessed the power of the disability advocacy sector with the success in advocacy around Independent Assessments and the National Roadmap for Improving the Health of People with Intellectual Disability. At the same time, the disability community have been confronted by the impact of COVID-19 and the entrenched inequities in our society. Recent findings on stigma and intellectual disability from Melbourne University have shown just how important the work of organisations like Down Syndrome Australia are in working to shift community attitudes.

DSA has continued our leadership in the inclusion and involvement of people with Down syndrome in every aspect of the organisation. Last year we appointed Claire Mitchell to our Board as the first person with Down syndrome to become a Director, and this year we have employed 10 people with Down syndrome as national Health Ambassadors. We have also been working with a diverse group of adults with Down syndrome across Australia on developing leadership and self-advocacy skills through our Becoming a Leader program. We continue to have meaningful input from our Down Syndrome Advisory Network on the range of programs and projects that DSA implements. We are pleased to be delivering capacity building workshops through the Pathways to Independence project, where people with Down syndrome work as co-facilitators.

The need for high quality, rights-based advocacy has never been greater. With the Royal Commission into Violence, Abuse, Neglect and

Exploitation of People with Disability, issues around COVID-19 and reforms to the NDIS have meant it is imperative that the voices of people with Down syndrome and their families were heard by Government. During the financial year, DSA developed and provided 12 submissions to Government on issues ranging from NDIS, employment, health and education.

We have continued our strong partnership with other disability organisations and have collaborated on joint advocacy on the NDIS, inclusive education, the Disability Royal Commission and the national COVID response. We continue to engage on a national level with key decision makers including politicians and senior bureaucrats about a range of issues of importance to our community.

Our involvement in the Roadmap, including the acknowledgement of our Health Ambassador program and the inclusion of issues around prenatal screening, were key highlights for the organisation.

DSA has continued our critical role in sharing nationally consistent information to the Down syndrome community. We have a national resource hub where we have seen more than 19,000 downloads of resources over the year. We have also developed a range of new resources for people with Down syndrome and families.

We have been pleased to continue our work to drive community awareness about Down syndrome and to tackle the stigma about intellectual disability in our society. DSA has seen a significant increase in our reach and have put more focus on sharing firsthand perspectives of people with Down syndrome. We were pleased this year to be able to hold in person events at both Parliament House and Government House for World Down Syndrome Day.

DSA also has some exciting new initiatives getting underway. We were successful in gaining new funding for a project we are partnering on with Good Things Foundation and Down Syndrome Queensland, looking at digital inclusion for people with Down syndrome. We also received a grant for an Employment Connections program which we

will be delivering in the coming year in partnership with the State and Territory Down syndrome organisations.

I want to thank the team at Down Syndrome Australia the DSA Board for their work, enthusiasm, and support. I would also like to thank my colleagues in the State and Territory organisations for all their collaboration and support and look forward to strengthening our ties within the Federation in the coming year.



Dr Ellen Skladzien
CEO
Down Syndrome Australia



Down Syndrome Australia CEO Ellen Skladzien and Claire Mitchell.

DSWA Board and Staff

2020-2021

BOARD

Chair (resigned 24/5/2021)

Acting Chair (from 25/5/2021)

Treasurer

Secretary

Immediate Past Chair

Board Members

Mark Fletcher

Kathryn Salt

Korena Xie

Jessica Davies

Nick Gray

Aimee Clarke

Nia Parker

Holly Weinbrecht

Sebastien Malinge

Andrew Domahidy

Brooke Canham



One of our Playgroup participants - who also featured in the 2021 DSWA fundraising calendar.

STAFF

Executive Officer
Finance and Administration Coordinator
Family Support Coordinator
NDIS Manager
Employment Connections Manager
Employment Coordinator
Aim High Coordinator
IT
Playgroup Coordinator
Playgroup Assistants

Friends 4 Life Coordinators

Project Officers

Casual Support Workers

Health Ambassadors

Margaret Lawlor
Deidre Ede
Nikki Schwagermann
Elise Anstey
Jibu Mammen
Valerie Ong
Suzanna Olsen
Rachel Slavec
Janette Cook
Tracy Bicker
Claudia Rodriguez
Claire Martin
Lachlan Spickett
Lakeiya Flynn

Nicola Burton
Emily McCain

Cassandra Clark
Lucie Gray
Leonie Radomiliac
Hamish Rodgers
Sharon Ross
Matthew Teo

Brooke Canham
Rachel Parker
Andrew Domahidy
Anna Gray
Naomi Lake
Jessica Toster

DSWA highlights

The following represents an overview of some of this year's highlights and ongoing programs which serve to improve the profile of Down Syndrome Australia, our state and territory associations and the support of people with Down syndrome.

Step UP! for Down syndrome

Step UP! For Down syndrome 2019 was held on Sunday the 18th of October 2020.

It was a beautiful sunny day with over 450 participants enjoying the day.

The event started with the Mayor of the Town of Victoria Park opening the day and providing the Welcome to Country.

The ladies from Infinite Limits Dance School warmed the crowd up with some dance moves before the crowd set off for a short 2km walk along the South Perth foreshore.

They returned to the family fun day which included bouncy castles, air brush tattoos, an animal farm, pony rides and food vans. Our 2021 Playgroup Calendar models were introduced up on stage and the calendar was launched and sold out in one hour.

It was a very successful day with the community having a great day socialising, celebrating and fundraising for Down Syndrome WA.

Go to: www.steupfordownsyndrome.org.au for more information.



It was a super-powered Step UP! 2020.



The crowd warming up before the walk.

Employment services

Earlier this year, Down Syndrome Australia (DSA) was approved for a grant to work with adults with Down syndrome and connect them with interested businesses for work experience, traineeship program and/or open employment.

EMPLOYMENT CONNECTION SERVICE

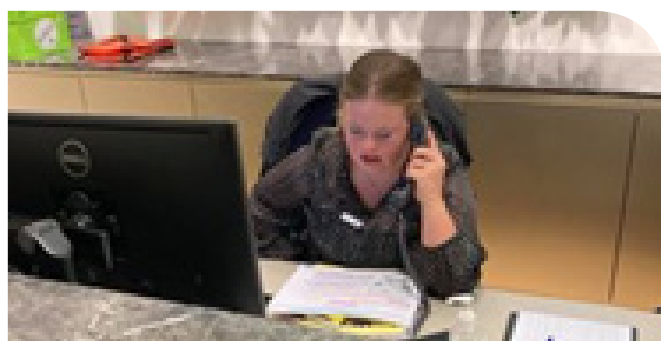
The Employment Connection service provides a tailored approach to achieving employment outcomes for people with Down syndrome by working with both job seekers and businesses. This includes:

- Working with businesses and employment agencies to promote the benefits of employing a person with Down syndrome, to identify positions and advice on job-carving
- Working with businesses to ensure that the workplace is conducive to successful employment outcomes
- Connecting interested businesses to people with Down syndrome who are looking for employment
- Delivering workshops in the workplace to assist current employees in understanding Down syndrome and how best to support the person in the workplace.

This service is one component of the national Employment Project, being implemented by Down Syndrome Australia, which aims to improve employment outcomes and opportunities for people with Down syndrome.

DSWA has been closely working with adults with Down syndrome in our community and connecting them with interested businesses. This year, Anna Gray got employed at HBF Health Insurance, thanks to the continued support of John Van Der Wielen, CEO. Anna welcomes visitors and guests at the HBF head office reception in Perth CBD, helps people who walk-in at the HBF branch and works with the Risk & Compliance team.

We recognise there is much work to be done in this area and are working with local councils and other businesses in Perth to create more employment opportunities for people with Down syndrome.



The international video 'The Hiring Chain' now has a Perth version, here's a link to the Perth employment video: <https://www.downsyndrome.org.au/blog/2021/08/25/watch-our-employment-video/>

DSA and DSWA services and programs

DISABILITY SUPPORT ORGANISATION (DSO) GROUPS

DSWA has run peer support groups for more than 30 years. This now includes our parent group, playgroups, *FrienDS for Life*, *Aim High Club*, as well as groups in Albany, Busselton, Bunbury and the metro area.

FrienDS FOR LIFE

Friends for Life (F4L) is for children aged 11 years to 17 years. The group meets every four weeks for various fun activities across the Perth metropolitan area.

The group was initially grant-funded but it is now part of the NDIS scheme and families are now transitioning to utilising their NDIS plan. The service agreement made between the participant and Down Syndrome WA is made for the purpose of providing increased social and community participation supports under the participant's NDIS plan. This is in line with NDIS aim to support the

independence and social/economic participation of participants. To enable participants to exercise choice and control in the pursuit of their goals and the planning and delivery of their supports.

With 50 members registered for the group, this year, there were generally between 15-20 members attending each event. We held a joint disco and pizza night with *Aim High* members, a dancing session at the Dance Collective dance studio, bowling session and an African drumming session.

Friends for Life has a Coordinator who organises the monthly events along with the fantastic support of great volunteers and support workers.

It has been rewarding to watch the friendships between members grow and see the teens trying new activities. Our members are developing social skills and independence skills while building their confidence through attending the events.



Friends for Life - dancing session at The Dance Collective





Friends for Life - dancing session at The Dance Collective



Friends for Life - bowling session



Friends for Life - African drumming



Friends for Life - African drumming

AIM HIGH CLUB

It has been a mammoth year for *Aim High Club*! The latter half of 2020 saw our members meeting up to two times per month on Friday evenings and weekends, engaging in activities including:

- Music workshop
- Dining out
- Laser tag
- Visit to Perth Zoo
- Capoeira class
- Karaoke
- Bowling
- Tai Chi
- Disco
- Christmas party/wind-up

In January 2021, we introduced an age-based divide to create two subgroups of *Aim High Club* (i.e., 18-30 years and 30+ years). This initiative was to predominantly cater for our increases in memberships and range of activity interests within the group. As a result, Aim High Club now offers its members four event opportunities monthly and we feel that the movement has been a very positive one. Some of our favourite activities in 2021 so far have been:

- Circus WA workshops
- Lawn bowls
- Visit to The Aquarium of Western Australia (AQWA)
- High tea
- Pool
- Pasta making
- Ballroom dancing
- Trampolining
- Visit to the WA Museum Boola Bardip

Currently, *Aim High Club* has over 40 active members (who have attended at least one event in the last financial year) and of those, approximately 20 members who attend one or more event each month. This level of member engagement is what we hope to sustain (and potentially grow) over the next 12-month period.

As ever, THANK YOU to all our participating members and supports for contributing to and making this community a remarkable one. Our supports form an integral part of this service and I commend them all for their selflessness, generosity and dedication towards supporting our members.



Pasta delight for Aim High Club! Pasta-making day.



Capoiera.



Some members of the Aim High Club out for dinner.



Thomas and Justin enjoying lawn bowls.

WEEKEND GETAWAYS

Launched in March 2021, Down Syndrome WA now offers getaways to its adult members. The purpose of these getaways is to build one's capacity, experiences and friendships away from home. To date, we have offered three two-night getaways in Mundaring, on Rottnest Island, and the Swan Valley, respectively. Our fourth and final getaway of 2021 will be in the South West region of Western Australia, staying in Busselton with a day excursion to Margaret River.

Down Syndrome WA has accommodated up to 15 participants for each getaway and aims to expand this service in future.



Weekend explorers.

PLAYGROUPS

DSWA's two playgroups are still one of our most popular groups.

South Metro Playgroup is situated in Warnbro. There are 13 families registered, with an average of 6 per week.

Perth Metro Playgroup is situated in Leederville. There are 35 families registered with an average of 10 attending each week.

Both groups provide therapy-based activities to work on gross motor, fine motor, speech and social skills. There are structured mat sessions and routines for school readiness.



Parent Testimonial -

**We wish to acknowledge and thank Nikki Schwagermann
for her amazing efforts on Playgroup and Step UP.**



Playgroup families enjoying time together.

KiDS CLUB

KiDS Club has been operating for a full year now supporting children with Down syndrome aged 5 to 11, their siblings, parents, and caregivers.

The membership has grown to 38 registered members, and also reaching over 70 DS community members on social media through their Facebook group.

The club has been funded by the Stan Perron Charitable Foundation for the past two years with another application recently composed and submitted by Nikki Schwagermann to secure funding for the next 5 years.

The past twelve months have seen the group experience a wide variety of activities, with attendance averaging in the mid-twenties, including:

- Slime making
- Disco
- Cake decorating
- Playcentre
- Tenpin Bowling
- Bayswater Waves swimming pool
- Perth Zoo
- Ice skating
- Movie night

The activities have allowed participants the opportunity to access the community in a safe and supported environment while challenging their abilities on all levels.

Confidence has blossomed, and friendships developed between our club members and siblings. Parents have made meaningful

connections, finding support and encouragement while sharing knowledge and resources amongst themselves.

The group also had the opportunity to support two very special local DS community family run businesses, by attending a fun filled Capoeira session with Capoeira Australis and a pizza making session with FYI Everybody Cooks.

Parent Testimonial -

The first time I walked into playgroup I felt like I could breathe again. Straight away I felt like I had found my people, I felt safe sharing my journey and meeting parents who had similar experiences to our families. These people have now become dear friends that I can share all the ups and downs of raising a child who has a disability. Also seeing my daughter develop friendships with her peers and watching the excitement she gets seeing them makes playgroup so worth the while. I also love meeting new parents as they come to playgroup for the first time and helping them see that life with a child with Down syndrome can be amazing.

- Karli, mum of Valentine

Many thanks to Janette Cook for her fabulous work on Playgroup and KiDS Club.



Girl power in their PJs.

DSWA e-NEWS

The Down Syndrome WA e-newsletter is distributed to our subscribers. It has continued to provide a format for DSWA to share important COVID-19 information relevant to our Down syndrome community. This included vaccination information and effects on NDIS plans.

Since July 2020 eight newsletters have been released. The aim of the newsletters has been to connect and inform our community about what is happening at Down Syndrome WA and share relevant information. This includes news about our social programs, grant updates, events, NDIS information, employment news, resources, community contributions and of course sharing

good news stories from members. The editorial team added a Meet Our Staff section to introduce new DSWA staff, Employment Opportunities for individuals with Down syndrome, plus a Meet Our Members section.

The e-news has allowed us to share news from our national body Down Syndrome Australia, including Voice magazine, in addition to local news such as our Gala Dinner, our new DSWA Calendar and fundraisers. It created a sense of community and brought our members together.

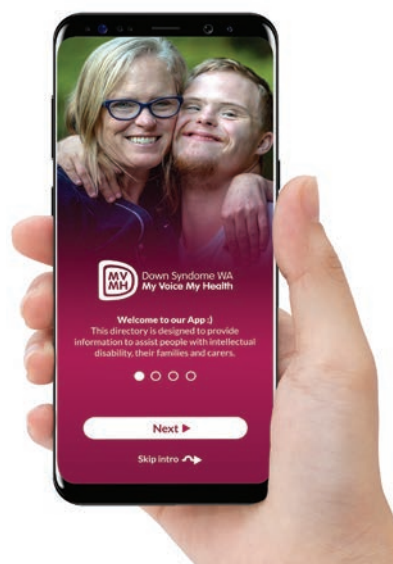
Subscription over the period has increased to currently 655 subscribers.

MY VOICE MY HEALTH WEB APP

Development continued on the My Voice My Health web app, part of the My Voice My Health project funded by the Department of Communities, Western Australia.

The App will provide:

- health information resources, sourced from Australia and around the world on health topics that are more relevant to people with Down syndrome through their life stages.
- a list of public health providers, peak bodies and not for profit organisations in Western Australia which may provide support for a variety of these health conditions, and
- resources and health checklists for health professionals to consider when an individual with Down syndrome enters their specialty



The web app will launched soon. It will be available via the DSWA website and more information will be provided via DSWA e-news.

Community engagement and fundraising

2021 CALENDAR FEATURING OUR PLAYGROUP PARTICIPANTS

In addition to Step UP and the Gala Dinner, our principal sources of external fundraising, DSWA also publishes a beautifully photographed and curated calendar each year.

The 2021 Calendar exceeded fundraising expectations, having to be reprinted to fulfill orders, selling 350 copies in record time.



Thank you to Tracy Bicker for the amazing photos.



Providing support in WA for over 30 years

DOWN SYNDROME ASSOCIATION OF WA (INC)
STATEMENT BY MEMBERS OF THE COMMITTEE

The committee have determined that the association is not a reporting entity.

The committee have determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion the financial report:

1. Presents a true and fair view of the financial position of Down Syndrome Association of WA (Inc). as at 30 June 2021 and its financial performance for the year ended on that date;
2. At the date of this statement, there are reasonable grounds to believe that the Down Syndrome Association of WA (Inc). will be able to pay its debts as and when they fall due; and
3. The financial statements and notes satisfy the requirements of the *Association Incorporation Act 2015 (WA)*, *Australian Charities and Not-for-Profits Commission Act 2012* and the *Australian Charities and Not-for-Profits Commission Regulation 2013*.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Dated this 26 day of October 2021

A handwritten signature in blue ink, appearing to read 'K Xie'.

K Xie
TREASURER

Phone: (08) 6253 4752 **Email:** office@downsyndromewa.org.au
Web: www.downsyndromewa.org.au **Address:** 32 Burton St Cannington WA 6107

Down Syndrome Association of WA (Inc) ABN 39 632 817 236

DOWN SYNDROME ASSOCIATION OF WA (INC)
STATEMENT OF FINANCIAL POSITION
FOR THE YEAR ENDED 30 JUNE 2021

	This Year	Last Year
Assets		
Current Assets		
General Cheque Account	\$149,174	\$181,961
Cash Card - Suzanna 7337	\$107	-
Cash Card Nikki - 9753	\$184	-
Cash Card - Jibu	\$100	-
Cash Card - Marg (New)	\$19	-
Cash Card - Elise	\$272	\$420
Cash Card - Nikki 3804	-	\$409
Cash Card - 6626 Aim High	-	\$102
Cash Cards - 6294 Nikki (old)	\$11	\$11
Cash Card - 2195 Emily	-	\$423
Cash Card - 5800 Marg	-	\$1,688
Cash Card - 5677 Julie	\$246	\$458
Cash Card - 5784 Janette	\$20	\$327
Petty Cash	\$25	\$113
Progress Saver Account	\$70,787	\$98,278
Pay Pal Account	\$15,968	\$811
Term Deposit	\$130,059	\$128,973
Accounts Receivable	\$4,005	-
Total Assets	\$370,976	\$413,975
Liabilities Current		
Accounts Payable	\$0	(\$1,098)
PAYG Withholding	\$8,994	\$2,422
GST Payable	\$2,376	\$103
GST Receivable	(\$4,972)	(\$4,621)
Accrued Expenses	\$0	\$13,220
Superannuation Payable	\$14,277	\$7,743
Salary Packaging	\$0	\$3,531
Grants Repayable to funders	\$138,836	\$241,946
Total Liabilities Current	\$159,511	\$263,247
Net Assets	\$211,466	\$150,728
Equity		
Retained Earnings	\$150,728	\$201,703
Current Year Surplus/(Deficit)	60,738	(\$50,975)
Total Equity	\$211,466	\$150,728

DOWN SYNDROME ASSOCIATION OF WA (INC)
STATEMENT OF PROFIT AND LOSS
FOR THE YEAR ENDED 30 JUNE 2021

	2021	2020
Income		
Grants Revenue	516,387	466,969
Total Grant Revenue	516,387	466,969
Donations		
Donations Received	61,772	70,919
Total Donations	61,772	70,919
Trading Activities		
Sales - General	16,645	13,420
Sales - Calendars	5,993	4,725
Total Trading Activities	22,638	18,145
Operating Activities		
Fees & Charges	2,623	136
Training & Support	14,773	2,148
Program/Peer Support Fees	84,354	5,689
Membership DSWA	55	7,915
Other Sundry Income	322	-
Total Operating Activities	102,127	15,888
Other Income		
Interest - Unrestricted	1,252	2,267
Recoupments	5,006	20,234
Jobkeeper Stimulus	30,000	10,000
Cashflow Boost	17,862	15,000
Total Other Income	54,120	47,501
Total Income	757,044	619,422
Expenses		
Personnel		
Wages, Salaries & Superannuation	441,209	394,247
Volunteer Costs	3,470	-
Staff Training & Development	2,480	-
Total Personnel	447,159	394,247
Fees/Charges & Licenses		
Fees & Charges Paid	17,201	11,153
Total Fees, Charges & Licenses	17,201	11,153

DOWN SYNDROME ASSOCIATION OF WA (INC)
STATEMENT OF PROFIT AND LOSS
FOR THE YEAR ENDED 30 JUNE 2021

Operating Costs		
Events & Activities	127,377	92,564
Travel & Accommodation	8,240	8,648
Advertising & Promotion	15,524	34,515
Total Operations	151,141	135,727
Administration		
Office & Executive	33,205	40,880
Rent - Property	31,772	37,764
Professional Services	3,291	36,823
Insurance Public Liability & WC	12,087	11,745
Assets Purchased < \$5,000	450	2,059
Total Office & Executive	80,805	129,271
Total Expenses	696,306	670,397
Operating Loss	60,738	(50,975)
Net Profit/(Loss)	60,738	(50,975)

DOWN SYNDROME ASSOCIATION OF WA (INC)
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2021

	Retained Earnings \$	Total \$
Balance at 1 July 2019	201,703	201,703
Deficit for the year	(50,975)	(50,975)
Balance at 30 June 2020	150,728	150,728
Deficit for the year	<u>60,738</u>	<u>(60,738)</u>
Balance at 30 June 2021	211,466	211,466

DOWN SYNDROME ASSOCIATION OF WA (INC)
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2021

	Note	2021 \$	2020 \$
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts from customers		653,935	622,144
Payments to suppliers and employees		(700,937)	(831,199)
Net cash used in operating activities		(47,002)	(209,055)
CASH FLOW FROM FINANCING ACTIVITIES			
Net decrease in cash held		(47,002)	(209,055)
Cash at the beginning of year		413,975	623,030
Cash at end of year		366,973	413,975

DOWN SYNDROME ASSOCIATION OF WA (INC)
NOTES TO AND PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021

Attached notes form part of the statement

NOTE 1 – STATEMENT OF ACCOUNTING POLICIES

These financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the members and *Association Incorporation Act 2015(WA)*, *Australian Charities and Not-for-Profits Commission Act 2012* and the *Australian Charities and Not-for-Profits Commission Regulation 2013*. The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirement of the *Australian Charities and Not-for-Profits Commission Act 2012* and *Australian Charities and Not-for-Profits Commission regulations 2013*. The committee has determined that the association is not a reporting entity and therefore there is no requirement to apply accounting standards and other mandatory professional reporting requirements in the preparation of these statements.

The statements are prepared on an accrual basis.

a) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

b) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

c) Trade and other payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

d) Comparative Information

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

DOWN SYNDROME ASSOCIATION OF WA (INC)
NOTES TO AND PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021

Attached notes form part of the statement

NOTE 1 – STATEMENT OF ACCOUNTING POLICIES (CONT)

Operating Grants and Donations

When the Association received operating grant revenue and donations.

It assesses whether the contract is enforceable and has sufficiently specific performance obligations in accordance with AASB 15.

When both these conditions are satisfied, the Association:

- identifies each performance obligation relating to the grant – recognises a contract liability for its obligations under the agreement
- recognises revenue as it satisfies its performance obligations. Where the contract is not enforceable or does not have sufficiently specific performance obligations, the Entity:
- recognises the asset received in accordance with the recognition requirements of other applicable accounting standards (for example AASB 9, AASB 16, AASB 116 and AASB 138);
- recognises related amounts (being contributions by owners, lease liability, financial instruments, provisions, revenue or contract liability arising from a contract with a customer); and
- recognises income immediately in profit or loss as the difference between the initial carrying amount of the asset and the related amount.

If a contract liability is recognised as a related amount above, the Entity recognises income in profit or loss when or as it satisfies its obligations under the contract.

e) Leases

The Association as lessee

At inception of a contract, the Association assesses if the contract contains or is a lease. If there is a lease present, a right-of-use asset and a corresponding lease liability is recognised by the Association where the Entity is a lessee. However all contracts that are classified as short-term leases (lease with remaining lease term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

NOTE 1 – GRANTS

	2021	2020
Grants carried forward from 30 June	241,946	378,851
New Grants received during the year	413,277	329,504
Grants expended during the year	(516,387)	(466,409)
Grant amounts held at 30 June	<u>138,836</u>	<u>241,946</u>

NOTE 2 – STEP UP

Income (includes events & activities income and fundraising)	30,910	27,950
Expenses (includes events & activities and marketing exp)	(12,250)	(16,503)
	<u>18,660</u>	<u>11,447</u>

NOTE 3 – AIM HIGH (Not covered by a Grant)

Income	69,923	771
Expenses	(68,229)	(1,530)
NET (Wages not included)	<u>1,694</u>	<u>(759)</u>

DOWN SYNDROME ASSOCIATION OF WA (INC)
NOTES TO AND PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021

Attached notes form part of the statement

NOTE 4– RENTAL OFFICE PREMISES

Grant(s) subsidy	27,555	26,166
Less rental outgoings	(31,772)	(37,764)
NET	(4,216)	(11,598)

NOTE 5 – GALA DINNER

Income	13,236	24,607
Expenses	0	(36,288)
NET (wages not included)	13,236	(11,681)

NOTE 6 - NET FUNDS

Net Funds on Hand June 30

Net Funds on Hand June 30	211,466	150,728
Represented by: Cash at Bank		
Cheque Account	149,174	181,961
Cash Management Account	962	3,839
Petty Cash	25	113
Paypal Account	15,968	811
Progress Saver	70,787	98,278
Term Deposit	130,059	128,973
Grants Receipts deferred (note 1)	(138,836)	(241,946)
Net Other Items	(16,673)	(21,301)
	211,466	150,728

DOWN SYNDROME ASSOCIATION OF WA (INC)
NOTES TO AND PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021

Attached notes form part of the statement

NOTE 7 - CASHFLOW INFORMATION

For the purposes of the statement of cash flows, cash includes cash on hand and at bank.

a. Reconciliation of Cash

Cash at the end of the reporting period as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:

Cash and Cash Equivalents	366,973	413,975
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b. Reconciliation of Cash Flows from Operations with Current Year Deficit

Current Year Surplus/ (Deficit)	60,738	(50,975)
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Changes in assets and liabilities

Increase/ (decrease) in trade and other receivables	(4,004)	2,721
Increase/ (decrease) in trade and other payables	(103,736)	(160,801)
Cash flow used in operations	(47,002)	(209,055)

NOTE 8 - CAPITAL AND LEASING COMMITMENTS

The association has no capital commitments as at 30 June 2021. The association has a short term one year lease for the rental of the office. The lease started on 5 March 2021 and will expiry on 5 March 2022 with two one year options for renewal included. The annual rent is \$10,000 exclusive of GST.

NOTE 9 - POST BALANCE SHEET EVENT

No matter or circumstance has arisen since 30 June 2021 that has significantly affected, or may significantly affect the association's operations, the results of those operations or the association's state of affairs in future financial years.



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**AUDITOR'S INDEPENDENCE DECLARATION
UNDER SECTION 60-40 OF THE AUSTRALIAN CHARITIES AND
NOT-FOR-PROFITS COMMISSION ACT 2012 AND SECTION 80
OF THE ASSOCIATIONS INCORPORATION ACT 2015 (WA)
TO THE COMMITTEE MEMBERS OF DOWN SYNDROME ASSOCIATION OF WA (INC).**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2021 there have been no contraventions of:

- a) the auditor independence requirements of the *Associations Incorporation Act 2015 (WA)* and *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit, and
- b) any applicable code of professional conduct in relation to the audit.

GREG GODWIN
PARTNER

MOORE AUSTRALIA AUDIT (WA)
CHARTERED ACCOUNTANTS

Signed at Perth this 25th day of October 2021.

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INDEPENDENT AUDIT REPORT TO THE MEMBERS OF DOWN SYNDROME ASSOCIATION OF WA (INC).

Report on the Audit of the Financial Report

Opinion

We have audited the financial report, being a special purpose financial report of Down Syndrome Association of WA (Inc). ("the Association") which comprises the statement of financial position as at 30 June 2021, the statement of changes in equity, statement of profit or loss and statement of cash flows for the year then ended and notes to the financial statements, including a summary of significant accounting policies and the statement by members of the committee.

In our opinion, the financial report of Down Syndrome Association of WA (Inc). has been prepared in accordance with Division 60 of the *Australian Charities and Not-for Profits Commission Act 2012* (ACNC ACT), including:

- i. giving a true and fair view of the Association's financial position as at 30 June 2021 and of its performance for the year ended; and
- ii. complying with Australian Accounting Standards to the extent described in Note 1, *Associations Incorporation Act 2015 (WA)* and Division 60 of the Australian Charities and Not-for Profits Commission Regulation 2013.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Association in accordance with the auditor independence requirements of Division 80 of the *Associations Incorporation Act 2015 (WA)*, Section 60-40 of the *Australian Charities and Not-for-profits Commission Act 2012* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the Australian Charities and Not-for-profits Commission Act 2012, Associations Incorporation Act 2015 (WA) and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code), which has been given to the Committee Members, would be in the same terms if given to the Committee Members as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Basis of Accounting

We draw attention to Note 1 in the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Committee Members' financial reporting responsibilities under the *Associations Incorporation Act 2015 (WA)* and *Australian Charities and Not-for-profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

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INDEPENDENT AUDIT REPORT TO THE MEMBERS OF DOWN SYNDROME ASSOCIATION OF WA (INC). (CONTINUED)

Responsibility of the Committee Members for the Financial Report

The Committee members are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the *Associations Incorporation Act 2015 (WA)*, *Australian Charities and Not-for-profits Commission Act 2012* and is appropriate to meet the needs of the members. The Committee members' responsibility also includes such internal control as the committee determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee members are responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Committee either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

The Committee members are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of the users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standard Board website at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf. This description forms part of our audit report.

Report on Other Legal and Regulatory Requirements

In accordance with the requirements of Section 60-45(3)(b) of the ACNC Act, in our opinion there are no deficiency, failure or shortcoming in respect of the matters referred to in Section 60-30(3)(b),(c) or (d) of the ACNC Act.


GREG GODWIN
PARTNER


MOORE AUSTRALIA AUDIT (WA)
CHARTERED ACCOUNTANTS

Signed at Perth this 26th day of October 2021.

A man in a white karate gi with a blue belt is performing a high kick outdoors. He is barefoot and has a focused expression. The background shows a paved area, trees, and a building with a white archway.

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and possibilities



Down Syndrome
Western Australia



Down Syndrome
Western Australia

Proudly funded by:



Government of **Western Australia**
Department of **Communities**

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