

ANNUAL REPORT

2022-23





**PLAY GROUP
VOLUNTEER
RACHEL WITH
THEODORE**

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OUR VISION

All people are welcomed in an inclusive society, where their contribution is valued and they are supported to lead a meaningful life of their choice.

OUR PURPOSE

Supporting a Life of Possibilities

OUR VALUES

COMMUNITY

As an organisation, we provide an environment where everyone feels welcomed, where our members are placed at the centre of our decision making

The services we provide build capability and opportunity

Our work is strengthened by the partnerships we form in the broader community

COURAGE

Our actions and decision making are forward thinking, innovative and empowering

We are brave, curious and optimistic in our pursuits

INTEGRITY

In all dealings, with all people we are open, transparent and accountable

Our communication and our actions reflect fairness, equality, trust and authenticity



Down Syndrome
Western Australia

RESPECT

We stand for the human rights of each individual and their right to inclusion and equality of opportunities

We treat each person with dignity and respect their uniqueness

SERVICE

Our services are informed by lived experience, knowledge and research and are underpinned by empathy and kindness

CONNECTION

We listen, support, and respond to the needs of individuals and those that support them

We proactively seek out and work collaboratively with the community, our service partners, and decision makers to support the life our members choose for themselves

We communicate openly, transparently, and frequently

CHAIR REPORT

This past year has been one of contrasts - some significant challenges and some wonderful successes.

In July 2022 the Board adopted a detailed budget, with income and expenditure being categorized and linked to the Strategic Plan so as to give a true picture of the business that is Down Syndrome WA. Tight financial oversight is essential for good governance, and this has been prioritised by the Board.

The adoption of a new, compliant constitution was also a priority and although this proved to be a difficult and challenging project, it was passed without opposition in December 2022. The hurdles raised during the process resulted in the AGM being delayed until February 2023. The AGM for the 2022/2023 financial year will be held in October 2023 and I urge all members to attend and show their support for their Association.

Fundraising is crucial to our continued existence, as not all our services are funded by the NDIS, or the ever-diminishing Grant pool and I would like to acknowledge the great work done by our staff in building corporate partnerships which have resulted in financial contributions this year. Our major fundraiser, StepUp! (held in October), was not as financially successful as previous years. There will be a renewed focus on this important event in 2023. This is particularly important as one of our biggest challenges is continuing to provide services that do not attract NDIS or other funding. Family advocacy is one area in which we provide valued service to members without any funding provision. Another is the growing need to support families of older people with Down Syndrome who may be suffering from dementia, or perhaps regression symptoms.

In 2022/23 we hosted two Gala Dinners as it was recognised that the April/May period was a more appropriate time to host the

event. Both Dinners were greatly successful in bringing together our community for a fun night of dancing and much needed fundraising. Again, thanks go to our wonderful staff who co-ordinated these events.

The board have a strong focus on service to our regional communities and are continuing to support the development of the Regional outreach program, to in time, provide better, more targeted support to our regional and rural members.

In line with the strategic plan, the board actively supports the continued efforts of the association to offer social programmes across all age groups. These groups are a great way to build friendships, not just for those with Down syndrome but also amongst families at similar stages of their journey. The sharing of information and informal support can be an invaluable resource, particularly in transitional stage. There are many social opportunities available, and I urge those who are unaware of, or have not yet attended the events on offer to consider doing so.

Communication with members is a primary focus of the board, ensuring that communication is regular, comprehensive, and supportive. The Family Support Network and other Facebook pages continue to be a great way to exchange information and I encourage all our members to connect via our various social media channels. The monthly electronic newsletter is still the primary way to impart information to our members and affiliates and the statistics on readership and engagement continue to grow. We all love to read about others' journeys, and it has been inspiring to read member stories this year. Please send in stories about your loved one with Down syndrome, be it participation in school Book Week, starting a job or heading off on a holiday.

Overall, the past 12 months have seen significant improvements in both the financial and cultural outlook of the Association- this could not have been achieved without the dedication of our hard-working CEO, Cassandra Hughes. Her networking and outreach have seen DSWA forge some great partnerships and connections with the wider community. We look forward to continued growth in this area.

I would like to take this opportunity to thank my fellow Board members for their time and commitment to our role as overseers of this member organisation. Two board members will be stepping down at the AGM and I wish them well in their future endeavours. We look forward to welcoming others, with different viewpoints and skills, to help us shape the future development of DSWA.

Nia Parker
Chair of the Board

"Communication with members is a primary focus of the board, ensuring that communication is regular, comprehensive, and supportive."



JAMES + DAISY

CEO REPORT

2023 has been both a challenging and significant year for Down Syndrome WA as we progress to become a stronger, more robust and more connected organisation.

Managing through the uncertainties of the new constitution and challenging financial circumstances has not swayed us from our determination to focus on supporting members, reconnecting with older families, while increasing and diversifying our services and support to the community.

Closing out the year we have improved the financial position of the association significantly and have worked to build important reserve funds to ensure long term sustainability and minimise the financial risks of uncertain grant funding, increasing costs and changing NDIS landscape. This preplanning ensures that uncertainty in the funding market will not have immediate impacts on the association.

During this year, our financial position required us to put in place significant spending restrictions and limitations, removing a significant number of items from the budget, including staff development, new equipment and a number of other expenses. Along with increasing our attention on fundraising and donations, these measures have worked, and we are proud of the positive financial position in which we finished the year which enabled some funds to be transferred to the new reserve account.

Current ILC funding ends June 30, 2024, and we await government announcements as to the possibility of future grant rounds later in 2023. These grants, provided by the Department of Social Services administered through Down Syndrome Australia are critical to our ongoing service provision. In addition, DSWA has focussed on developing philanthropic and business partnerships, donations and fundraising to support the association as well as building our fee for service supports.

Much of our effort has been directed to strengthening our foundations, centering our actions on a whole of life approach to our membership. We have a long way to go, however the significant increase in member numbers this year has come about from a higher than expected number of babies born in the last 12 months and pleasingly, the return of a large number of older families to the association.

This year we have also concentrated on strategic priorities. We have made considerable progress to improve the speed of reply to enquiries, strengthening the data base, and increasing communication to members. This has resulted in the delivery of a new Teens Holiday Program, the beginnings of a Dementia support group and the development of the new Down Syndrome Regression (DSRD) support group – this support has been a strong focus for us, helping families to navigate this complex issue.

Our work with our partner organisations from other states and territories and Down Syndrome Australia has strengthened our capacity to be supported and involved in federal issues such as NDIA review, providing feedback on key documents and lobbying and advocacy work, particularly migration. Together we continue to support the production of resources for members of associations across Australia. Locally we have provided advocacy and support in three key cases. We have also been very fortunate to engage with two international disability associations, the Mongolian Down Syndrome Association and Zenishas Centre in South Africa. These associations enrich our thinking and global connection.

In 2023 we are grateful for the sponsors, donors and supporters of DSWA. Your support has positively impacted DSWA this year and we have benefited in so many ways from our connection to you.

The efforts of the staff team this year has been exemplary. It has not been an easy year for the team, impacted by uncertainty and change, they have continued to rise to the challenges. They have sought feedback, refined programs, and projects, and continued to deliver a compassionate, considered and high standard of service to our community.

Family support has increased dramatically, attendance at social programs has been rebuilding, and our connection with older families has been steadily growing. I am very grateful to the team, for their unwavering commitment, dedication and support for the members of DSWA. Finding the right balance in our team is so important, and we have a great balance of lived experience and external expertise. Thank you to my team, for your support and amazing efforts this year. I pay a special thanks to Senior Coordinator Nikki Schwagermann and IT and Communications specialist, Rachel Slevac for their constant support and leadership.

I also acknowledge the DSWA volunteers, you bring a richness to the association that positively impacts all we do.

Finally I recognise the commitment of the DSWA board and their efforts and engagement in the long term future of the association, and for their support to me as CEO.

The year ahead is very exciting, Our Goal for 2023/24 is to increase our work with, and support for our members to be self-advocates and to connect with more people in WA with Down Syndrome and their families than ever before.

Cassandra Hughes
Chief Executive Officer

“
Each challenge has
provided us with an
opportunity to grow,
to be better and
to do better.
”



TREASURER REPORT

The year ending 30th June 2023 has finished with a positive outcome. Achieving a profit of \$108,717, which is an increase of \$222,882 in the net result compared to the prior year. During the year, there were a number of financial challenges, mainly due to reduced fund raising and limited grant opportunities. In October 2022, a review of expenditure was performed, and a number of changes implemented to address the impact of lower fundraising. These changes and stringent cost management by the CEO and staff, resulted in DSWA working through these challenges, and posting a profit for the year.

DSWA is in a good state with a healthy cash balance, well established financial systems, and strong financial management. However, income, particularly through grants, donations, and fundraising, is still critical to the association's financial future. The budget and cash flow are all linked to the strategic and operational plans and are closely monitored by the Board. A reserve account has been put in place with the intention of developing operational reserves to mitigate the risk to changes in funding.

DONATIONS

Donations received from events and general, amounting to **\$41,757**



GETAWAYS

Five getaways were held in 2022, generating income of **\$120,909**



EMPLOYMENT PROGRAM

Four members have been placed in various workplaces



TEACHER PL

Teacher Professional Learning Day was held in February 2022 generating an income of **\$15,680**

	REVENUE	How much money we received	\$872,271
	EXPENSES	How much money we spent	\$769,833
	SURPLUS	How much money we had left	\$102,437
	TOTAL ASSETS	How much money we have now	\$501,001
	LIABILITIES	How much money we owe	\$301,263
	EQUITY NET ASSETS	How much money would be left if we sell everything we own and pay all the money we owe	\$199,738

DSWA BOARD AND STAFF 2022-2023

BOARD

Chair: Nia Parker

Deputy Chair: Hayley Warren

Treasurer: Jemma Henderson

Secretary: Kelly Wake

Board Members:

Emily McCain

Sebastien Malinge

Holly Weinbrecht

STAFF 2021- 2022

Chief Executive Officer: Cassandra Hughes

Senior Coordinator: Nikki Schwagermann

IT and Communications: Rachel Slevac

Employment Coordinator: Stephanie Bryant

Aim High Coordinator: Daisy Collier

Friends for Life Coordinator: Daisy Collier

Kids Club Coordinator: Siobhan Painter

Playgroup Coordinators: Tracy Bicker, Renee Whiskin



DSWA HIGHLIGHTS

WORLD DOWN SYNDROME DAY 2023

We enjoyed an amazing day on the balcony of the new premises in Crawley. We were treated to speeches from Gabrielle Coles, Sian King and Brayden Wake about their employment journeys, with a wonderful impromptu speech from Joshua Ford.

DSWA staff were joined by members from as young as 5 months old to one of our oldest members, their families, sponsors and employers. We celebrated all that our community is to us. This event was followed by a family picnic in the park on the weekend, where nearly 100 people came together to celebrate the day.



GALA 2022 AND 2023

In an extraordinary year DSWA delivered two Gala dinners the first in August 2022 and the second in May 2023. Both events were a huge success and brought together many families and old friends. In future years it is intended that we will hold the Gala Dinners in May. The association was supported by the Drycleaners band and Dylan J King Music who donated their services to provide the amazing music and sound for both dinners. We were supported by some amazing sponsors and together the Gala's raised over \$30,000.



STEPUP! 2022

This event was an amazing family day. Attracting more than 350 people, members were treated to activities, games, rides and lovely wares from makers in our own community at their market stalls. The format of the day was new, with an adventure walk for families being the feature event of the day, with Zumba, Capoeira, and dancing.

StepUP! 2022 was a wonderful day, but unfortunately raised only a very small amount for the association. StepUP! is the major fundraiser for the association each year, and its poor financial outcome resulted in cuts to staff hours, removal of the administration position and severe spending cuts. The event is under review and its 2023 success will determine its future.



COMMUNICATION AND INFORMATION TECHNOLOGY

Communication and Information Technology are often overlooked areas, but in this year the team worked tirelessly to improve communication systems and the way we connect with Down Syndrome WA members and affiliates. Due to a generous donation from the Perth Mint, we upgraded some of our IT hardware for staff which has also provided four existing laptops to be refurbished for the SLES programs in 2023/24.

DSWA contributed to the Down Syndrome Australia National Resources group which reviews and creates printed and online publications and resources. In response to

member requests, some of the new and updated publications this year are Becoming a Teenager, New Parent Information Pack, NIPT and Prenatal Screening, and About Down Syndrome.

This year the DSWA Teacher Professional Development Day was presented in a hybrid format for the first time. The team worked together to provide the day both in person and online formats. This allowed education staff from outside the Perth area to participate in the day. The feedback received from attendees was encouraging and positive.

IN BRIEF

E-NEWS

19% increase in subscribers in 12 months

Above average open rate of 44% (NFP avg is 25.17%)

FACEBOOK

Average monthly reach of 10,141

2 new Facebook groups

14 Facebook groups in total

LINKEDIN

42% increase in followers in 12 months

Interactions increased from 23 to 115 in 3 months from April to June 2023

WEBSITE

Major upgrade in process to enhance level of usability

Average monthly views of 10,212

IT UPGRADE

Due to a generous donation from the Perth Mint, we were able to upgrade our IT hardware and four existing laptops were rebuilt.



SOCIAL MEDIA

Over the last 12 months we prioritised growing DSWA's social media tools to improve communication and promotion to our members, stakeholders and associated organisations.

LinkedIn was added to the social media platforms in June 2022. In the months since LinkedIn commenced there has been an increase in total followers of 42%. And the number of reactions has gone from a low of 23 interactions in April 2022 to a high of 115 interactions in June 2023.

Facebook continues to be an essential method of disseminating information to DSWA Members. The organic reach of the DSWA public Facebook page had a steady increase in reach and an average of 10,141 per month. DSWA introduced two new Facebook groups based on an increase in queries from our membership base; DSWA Adult Family and Carer Network and Regional and Remote Support. All the fourteen DSWA Facebook groups continue to be well used, particularly, the Family Network, Playgroups, Aim High, Friends for Life and Kids Club.

E-NEWS

The monthly DSWA e-news has continued to grow and evolve in response to member feedback. In January 2023 we changed our e-news platform to distribute via our secure client database. This has enabled us to more effectively communicate with members.

We also introduced some new areas to the e-news including New Resources, Member Story, Greg's Movie Reviews, NDIS Updates and a What's On summary.

In the last 12 months there has been an increase of 19% in our subscribers. The number of opens for our e-news has been steady at an average of 44%, which is well above the expected number for a not for profit. (This is based on Mail Chimp figures of 25.17% open for not for profits.)

WEBSITE

DSWA staff have been working with the Down Syndrome Australia Federation to design and implement upgrades to the website. This was in response to member, employee and volunteer feedback that the two menus in the current site make it difficult to navigate and find information. The new website will have a single menu linking to both DSWA and DSA information. Currently DSWA are working on reviewing and creating new content ready for the website relaunch.

The website remains a popular source of information, particularly as an initial contact for new members and potential staff and volunteers. The DSWA website averages 10,212 total views a month.

TEEN SCHOOL HOLIDAY PROGRAM

In January 2023, DSWA held its first Teen School Holiday Program. The program was well received by the community with 13 teenagers attending over the 8 days and included excursions to AQUA, Caversham Wildlife Park, Mixed Martial Arts, science sensory play and tie dye fun.

We look forward to further holiday programs in 2023/24.

We received very positive feedback from parents:

"This is a great idea, as my other children have been out and about with friends and now my daughter is able to go out with her friends."

"The conversations we are having at dinner are really good and I know my son enjoyed the day."

Comments from participants:

"The best part was feeding the kangaroos."

"Can we do this next holiday?"

"Thank you we have had a fun today."



PERTH CHILDREN'S HOSPITAL OUTREACH

“Providing support and advocacy for families.”

DSWA's senior coordinator Nikki Schwagermann has provided family support at Perth Children's Hospital every Thursday. She has visited many of our members this year including new babies in NICU, sick children in ICU and children who have had a long stay in oncology and well as other families attending PCH.

Nikki has been contacted by parents when they are at PCH for outpatient appointments with their child, visiting them before or after their appointment, ensuring there is a familiar face for the child.

With the association moving to its new premises, Nikki and Cassandra have also been able to visit PCH on days other than Thursdays when needed for support and advocacy by a family.



REGIONAL OUTREACH

The regional outreach program has continued to grow in the Mid West, South West and Great Southern regions with the Facebook groups having over 80 members.

The regional volunteer representatives have organized regular community catch ups for members of all ages. Senior Coordinator and Family Support officer, Nikki Schwagermann leads the Regional Outreach program and regularly keeps in touch with families through the regional Facebook support groups and email, and connecting new families as they arise.

We look forward to regional visits in September and October 2023.



FAMILY SUPPORT

Family support forms a significant portion of the work done by the Association. Whether it is answering phones, providing resources, advocacy and events. The demand for phone services and Face to Face meetings both at the office and at members homes has continued to grow this year.

Nikki and Cassandra have welcomed New Parents and babies 0-2 at the New Parent Morning Teas. These are an environment where the parents can ask questions, find out information, share their own stories and make connections and friendships with other parents. The two, have also provided support for children and families dealing with school problems, advocacy for NDIS funding, foster carers and systemic advocacy. The association continues to provide physical information packs and a large variety of online family support resources to the community.

EDUCATION

The 2023 Teacher professional learning day held at Perron Place, was an outstanding success, and was attended by 34 teachers in person and 9 online. The topics were relevant and the speakers knowledgeable and experienced. Offering the program in both formats increases the reach of the program to regional schools and teachers.



DSWA WOULD LIKE TO ACKNOWLEDGE TELETHON FOR PROVIDING FUNDING FOR FAMILY SUPPORT, REGIONAL OUTREACH AND PCH OUTREACH.



EMPLOYMENT SERVICES

With an 8-month interruption in funding for the Employment Connections Program, DSWA continued to run this critical and successful program. During that time an additional three people secured employment. With a new grant in February from the Department of Social Service, administered through Down Syndrome Australia, a new coordinator was able to be appointed to continue this important project working with adults with Down syndrome to connect them with interested businesses for work experience, traineeship program and/or open employment.

The Employment connections services addresses barrier to employment experience by people with Down syndrome by working with businesses and jobseekers to customise a role specific to needs and skills. In 2023 four new employees found meaningful work in open employment.



Gabrielle's first day at DSWA



Brayden at WireAid



Jack at The Boxman



SERVICES & PROGRAMS

FRIENDS FOR LIFE

The Friends for Life program held a number of events this year, generally running an event one weekend each month. The program events varied and appealed to a wide range of members.

- Yanchep national Park
- The Dance Collective
- Yoga in the Park
- Fringe Festival
- Sailability

A huge thank you to the supports and volunteers that supported Friends for Life this year. You bring so much warmth and support to the program. It is wonderful to see the growth members experience in the program, from the friendships they are building to the independence they are gaining.

Coordinators: Claire Martin and Daisy Collier



PLAYGROUPS

Playgroup is a very special place to Down Syndrome WA's youngest members and their families. It's a safe haven for families to connect with each other and share stories of their unique experiences. Each Monday and Friday of the school term, we open our playgroup doors to welcome new and old families. Playgroups have created a space in which we celebrate our children's lives and honour their milestones and achievements. We are very proud of the close community that has been formed within our playgroup families. It has created an environment in which our families can ask each other advice and connect with their shared experiences.

This year has been an exciting time for our members. We have offered a wide range of activities each term tailored to the children's social, mental and physical needs. Activities include dance workshop by Ambiance Dance, a sensory experience by Messy Mat Perth and an informative talk on speech therapy by Speech Pathologist Kate from Little Stars therapy Perth.

One of our greatest joys at Playgroup has been witnessing our kids development grow and strengthen within our term activities. Through our Messy Mat sessions, we have watched our kids overcome sensory hurdles through playing and exploring new materials. The Dance workshop provided a space for our children to physically move and follow some guided instructions. This was a huge hit with the kids as they danced around playgroup to their favourite tunes.

Our highlights also included special guests from Girl Guides WA. This incursion was run by Girl Guide leader Goose and girl guide member Evelyn. Our kids and families experienced fun activities like nature craft and campfire songs.

Playgroup North and South are vital for new parents and their children and provide a place for love and support. Playgroup will continue to find more ways to reach out to families to help provide that safe space that helps them on their journey to raising their child with Down Syndrome.

The provision of Playgroup is made possible by the generous support of Telethon.

Playgroup Coordinators: Renee Whiskin (Playgroup South) and Tracy Bicker (Playgroup Metro)



SERVICES & PROGRAMS CONT.

AIM HIGH CLUB

It has been another full year for the Aim High Program, filled with connection, friendship and building independence. Based on feedback, the Aim High Program trialled a number of different strategies in 2022/23, adding events, trialling mid week - full day events and increasing Getaways. Not all strategies were successful and we continue to seek out the optimum program delivery for our adult members.

A massive thank you to our wonderful support staff and volunteers, your kindness, patience and time never goes unnoticed, we are always so grateful for all that you do.

Thank you to our fabulous Aim High participants for making these events what they are, without you booking and coming to the events they would not run.

Some of the activities the Aim High Program experience this year.

- Zumba Class
- Footy at Optus Stadium
- Pub meal and game of pool
- Mini Golf
- Karaoke and dinner
- Canoeing and coffee

Coordinators Amandaline Hamilton Smith
and Daisy Collier



Enjoying a
day out in
fremantle.

Building on
cooking skills with
Foodbank



At Getaway
enjoying healthy
food we prepared



#DSWAaimhigh

SERVICES & PROGRAMS CONT.

GETAWAYS

A number of Getaways were held in the 2022/23 year, including to

- Margaret River
- Albany
- Rottne
- Woodman Point
- Explore Fremantle

Thank you to our wonderful supports and volunteers, we are forever grateful for being a part of our program, without you we cannot run these events for our participants.

The Getaways were successful in stretching our members confidence, skills and participation in some challenging activities such as rock climbing, zip lining and high ropes courses, as well as building their skills for independence such as cooking, planning, group participation. Thank you to our wonderful supports and volunteers, we are forever grateful for being part of our program, without you we cannot run these events for our participants.

Coordinators Amandaline Hamilton Smith
and Daisy Collier



On our way
to Albany,
with a stop at
Kodja Place in
Kojonup

KiDS CLUB ANNUAL REPORT 2023

We are very fortunate to have the support of the Stan Perron Charitable Foundation which provides the funding for the KiDS Club program.



The KiDS Club has 44 families registered in the program. Over the last 12 months, KiDS club events averaged 11 families per event, with an average of 22 people per event. Event numbers varied, with the highest number of people attending being 39 and the lowest being 14. The KiDS Club Facebook group has grown to have 113 members.

The club has provided the opportunity for participants and siblings to form relationships with each other in a safe environment, developing social skills and confidence. Over this past year, we have seen children gain the confidence to participate in activities over and above the events themselves. This was particularly evident in our Capoeira class and Circus Workshop. Participants have strengthened friendships and they encourage each other to succeed.

The club has also allowed parents to connect, share knowledge and information amongst themselves, and develop positive relationships.

Over this past year, the KiDS Club program has highlighted the importance of peer support; for the children and their families to connect with others with similar experiences and share knowledge with each other. This highlighted the importance of having opportunities for parents to catch up during the events. This has been implemented, having time at venues after the activities finished for parents to catch up, often over morning or afternoon tea.

Coordinator Siobhan Painter



Playgroup Volunteer
Tom, with Avery with
whom he shares a
strong bond.



COLLABORATION & SUPPORT

"The greatest successes we will have is when we work together to achieve a goal we both believe in."

MAJOR DONORS

Forty Winks
The Perth Mint
Globe 24/7
Dry Cleaners Band
Dylan J King Music
Empire Equipment Hire

SUPPORT

Messy Mat Perth	Glenway Signs
Sensorium Theatre	Globe 24-7
Katitjiny Foundation	Key Word Sign Australia
HBF	Relationships Australia
NDIS	Developmental Disability WA
Autism WA	Therapy Focus/Pebbles
The Boxman	SECCA
Synergy Graphics	SEND D
Push Consulting	WA Department of Communities

FUNDERS

Telethon
Stan Perron Charitable Foundation
WA Department of Community
Department Disability Services
Down Syndrome Australia



#STEPUP!



Down Syndrome
Western Australia

Financial Statements For the Year Ended 30 June 2023

STATEMENT BY MEMBERS OF THE COMMITTEE

The committee have determined that the association is not-for-profit and is not a reporting entity.

The committee have determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion the financial report:

1. Presents a true and fair view of the financial position of Down Syndrome Association of WA (Inc). as at 30 June 2023 and its financial performance for the year ended on that date;
2. At the date of this statement, there are reasonable grounds to believe that the Down Syndrome Association of WA (Inc) will be able to pay its debts as and when they fall due; and
3. The financial statements and notes satisfy the requirements of the Association Incorporation Act 2015 (WA), Australian Charities and Not-for-Profits Commission Act 2012 and the Australian Charities and Not-for-Profits Commission Regulation 2013.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



Dated this day 5 October 2023

Jemma Henderson
TREASURER

STATEMENT OF FINANCIAL POSITION

FOR THE YEAR ENDED 30 JUNE 2023

Assets	2023	2022
Bank Accounts		
Cheque Account	37,252	71,997
Debit Card	6,501	1,759
Unspent Grants Account	209,574	66,132
Term Deposit	131,426	130,154
Total Bank Accounts	384,753	270,042
Current Assets		
Clearing Accounts		
Clearing Account - MyCause	3,230	2,587
Clearing Account - PayPal	444	3,488
Clearing Account - Stripe	68	0
Clearing Account - Trybooking	3,408	20,013
Electronic Clearing Account	0	(545)
Total Clearing Accounts	7,150	25,543
Accounts Receivable	93,326	45,810
Prepayments	15,772	0
Computing Equipment	8,994	0
Less Accumulated Depreciation - Computing Equipm	(8,994)	0
Total Current Assets	116,248	71,353
Total Assets	501,001	341,396
Liabilities Current		
Accounts Payable	5,021	5,469
Accrued Wages	5,665	2,590
PAYG Withholding	6,906	10,212
Superannuation Payable	2,843	213
GST	11,205	7,244
Provision for Annual Leave	24,122	15,046
Provision for Long Service Leave	9,689	3,921
Salary Packaging	0	3,072
Prepaid Revenue	3,213	0
Insurance Premium Funding	8,086	0
Grant Funding Unspent	225,053	196,327
Suspense	(540)	0
Rounding	(0)	0
Total Liabilities Current	301,263	244,095
Net Assets	199,738	97,301
Equity		
Current Year Earnings	102,437	(114,165)
Retained Earnings	97,301	211,466
Total Equity	199,738	97,301

STATEMENT OF PROFIT AND LOSS AND OTHER COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2023

Income	2023	2022
Grants Revenue	412,605	347,245
Donations Received	41,757	65,430
Trading Activities		
Sales - General	0	52,269
Sales - Merchandise	5,344	106
Total Trading Activities	5,344	52,376
Operating Activities		
Training & Support	15,656	6,706
Program/Peer Support Fees	393,501	165,543
Sponsorship	2,010	0
Total Operating Activities	411,167	172,250
Other Income		
Interest Unrestricted	1,398	203
Recoupments	0	7,016
Total Other Income	1,398	7,218
Total Income	872,271	644,519
Expenses		
Personnel		
Wages Salaries & Super	546,634	499,057
Staff Training & Development	560	10,022
Total Personnel	547,194	509,079
Fees/Charges & Licenses	1,798	2,264
Operating Costs		
Events & Activities	114,734	86,356
Travel & Accommodation	9,275	16,260
Advertising & Promotion	1,620	18,200
Total Operating Costs	125,629	120,817
Administration		
Office & Executive	34,139	49,274
Audit Fees	4,350	3,570
Rent - Property	18,652	15,633
Professional Services	31,002	42,985
Insurance Public Liability & WC	7,069	13,763
Assets Purchased <\$5,000	0	1,299
Total Administration	95,212	126,524
Total Expenses	769,833	758,684
Operating (Deficit) / Surplus	102,437	(114,165)
Other Comprehensive Income	0	0
Surplus Attributable to Members	102,437	(114,165)

STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 30 JUNE 2023

Equity	2023	2022
Opening Balance	97,301	211,466
Current Year Earnings	102,437	(114,165)
Total Equity	199,738	97,301

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2023

Cash Flows from Operating Activities	Notes	2023	2022
Receipts from customers		808,983	602,713
Payments to suppliers and employees		(702,983)	(674,099)
Cash Generated from operations	2b	106,000	(71,386)
Interest Paid		(688)	
Net Cash Provided by Operating Activities		105,312	(71,386)
Cash Flows from Investing Activities			
Purchase of property, plant and equipment		(8,994)	0
Net Cash Provided by (used in) Investing Activities		(8,994)	0
Cash and Cash Equivalents			
Cash at begingin of Year		295,585	366,971
Net increase in Cash Held		96,318	(71,386)
Cash at end of year	2a	391,903	295,585

NOTES TO AND PART OF FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

ATTACHED NOTES FORM PART OF THE STATEMENT

NOTE 1 – STATEMENT OF ACCOUNTING POLICIES

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirement of the Australian Charities and Not-for-Profits Commission Act 2012 and Australian Charities and Not-for-Profits Commission regulations 2013. The committee has determined that the association is not a reporting entity and therefore there is no requirement to apply accounting standards and other mandatory professional reporting requirements in the preparation of these statements.

The association is a not-for-profit entity, and the statements are prepared on an accrual basis.

a) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

b) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

c) Trade and other payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

d) Trade and other receivables

Other receivables are recognised at amortised cost, less any allowance for expected credit losses.

e) Employee Entitlements

The provision for employee benefits relates to the amount liable to be paid for the long service leave and annual leave resulting from employee services provided to balance date. All entitlements are calculated at their nominal amounts using remuneration rates and expected to be settled within one year.

f) Comparative Information

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

g) Operating Grants and Donations

When the Association received operating grant revenue and donations.

It assesses whether the contract is enforceable and has sufficiently specific performance obligations in accordance with AASB 15.

When both these conditions are satisfied, the Association:

- identifies each performance obligation relating to the grant – recognises a contract liability for its obligations under the agreement

NOTE 1 – STATEMENT OF ACCOUNTING POLICIES (CONT)

- recognises revenue as it satisfies its performance obligations. Where the contract is not enforceable or does not have sufficiently specific performance obligations, the Entity:
- recognises related amounts (being contributions by owners, lease liability, financial instruments, provisions, revenue or contract liability arising from a contract with a customer); and
- recognises income immediately in profit or loss as the difference between the initial carrying amount of the asset and the related amount.

If a contract liability is recognised as a related amount above, the Entity recognises income in profit or loss when or as it satisfies its obligations under the contract.

NOTE 2 - CASHFLOW INFORMATION

For the purposes of the statement of cash flows, cash includes cash on hand and at bank.

a. Reconciliation of Cash

Cash at the end of the reporting period as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:

	2023	2022
Cash and Cash Equivalents	391,903	295,585
b. Profit		
	102,437	(114,165)
Adjustments for:		
Depreciation	8,994	-
Interest Expense	688	-
(Increase)/ Decrease in trade and other receivables	(63,288)	(41,805)
Increase/ (Decrease) in trade and other payables	57,169	84,585
Cash flow used in operations	106,000	(71,386)

NOTE 3 - CAPITAL AND LEASING COMMITMENTS

The association has no capital commitments as at 30 June 2023. The association's lease at 32 Burton St Cannington expired on 5 May 2023. The Association now has a lease in place for the rental of office space at 17 Hackett Drive Crawley. The three-year lease commenced on 5 March 2023 and will expire on 5th March 2026. The annual rent is \$18,780 inclusive of GST.

NOTE 4 - POST BALANCE SHEET EVENT

No matters or circumstances has arisen since 30 June 2023 that has significantly affected, or may significantly affect the association's operations, the results of those operations or the association's state of affairs in future financial years.



MANAGING DIRECTOR: Leanne Oliver
DIRECTOR: Christopher Tan

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Auditor's Independence Declaration

To the Board of Down Syndrome Western Australia Inc

In accordance with the requirements of section 60-40 of the Australian Charities and Not for Profit Commission Act 2012, as lead auditor for the audit of Down Syndrome Western Australia Inc for the year ended 30 June 2023, I declare that, to the best of my knowledge and belief, there have been:

- a) no contraventions of the auditor independence requirements of the Australian Charities and Not for Profit Commission Act 2012 in relation to the audit; and
- b) no contraventions of any applicable code of professional conduct in relation to the audit.

LEANNE OLIVER CPA RCA
DIRECTOR
RCA 463021

AUDIT PARTNERS AUSTRALIA
EAST VICTORIA PARK

Dated at Perth, Western Australia this 09th October 2023

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Liability limited by a scheme approved under Professional Standards Legislation

ABN 41 637 961 285



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DIRECTOR: Christopher Tan

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INDEPENDENT AUDIT REPORT TO THE MEMBERS OF DOWN SYNDROME WESTERN AUSTRALIA INC

Report on the Audit of the Financial Report

Opinion

We have audited the accompanying financial report, being a special purpose financial report, of Down Syndrome Western Australia Inc (the association) which comprises the balance sheet as at 30 June 2023, the income statement, statement of changes in equity, a summary of significant accounting policies, other explanatory notes and the statement by members of the committee.

In our opinion the accompanying financial report presents fairly, in all material respects, the financial position of the Down Syndrome Western Australia Inc as at 30 June 2023 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the *Associations Incorporation Act 2015 (WA)*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report.

We are independent of the Association in accordance with the auditor independence requirements of the Australian Charities and Not-for-profits Commission Act 2012 and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the association to meet the requirements of the *Associations Incorporation Act 2015 (WA)*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

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Responsibilities of the Committee for the Financial Report

The committee is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the *Associations Incorporation Act 2015 (WA)* and have determined that the accounting policies described in Note 1 in the financial report, which form part of the financial report, are consistent with the financial reporting requirements of the *Associations Incorporation Act 2015 (WA)* and are appropriate to meet the needs of the members. The committee's responsibilities also include such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: <http://www.auasb.gov.au/Home.aspx>. This description forms part of our auditor's report.



LEANNE K OLIVER
Director CPA RCA

AUDIT PARTNERS AUSTRALIA
EAST VICTORIA PARK WA

Dated at Perth, Western Australia this day 9th October 2023



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Western Australia

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