



Down Syndrome WA – ANNUAL GENERAL MEETING 2023 – Meeting Minutes		
Date: 24 October 2023		Time: 7.05 pm
Place: 17 Hackett Drive Crawley and online Via Zoom		

No.	Item	Motion / Comment	
1.	Welcome		Chair/
2.	Attendance & Apologies		
	2.1 Apologies (Attendance)	Apologies – Hayley Warren (Board Member) Jemma Henderson (Board Member) Attendance: Refer Attendance List	Chair
3.	Declaration of conflicts of interest		
	3.1 Declaration of Conflict of Interest	Nil Conflicts of Interest	Chair
4.	Consideration of Minutes		
	4.1 Previous Minutes 4.2 Confirmation	Motion : To adopt the minutes from the 2022 AGM held 22 <sup>nd</sup> February 2022 <b>Moved - Nia Parker Seconded – Holly Weinbrecht</b> <b>Carried</b>	CEO
5	Chair Persons Report		
	5.1 Chair Report	Motion : To adopt the 2023 Chairpersons Report <b>Moved - Nia Parker Seconded – Nikki Schwagermann</b> <b>Carried</b>	Chair
6.	CEO Report		
	6.1 CEO Report	Motion : To adopt the 2023 Chief Executive Officer’s Report <b>Moved - Cassandra Hughes Seconded – Kelly Wake</b> <b>Carried</b>	CEO
7.	Treasurer’s Report		
	7.1 Treasurer’s Report	Motion : To adopt the 2023 Treasurer’s Report As presented by CEO <b>Moved – Cassandra Hughes Seconded – Kelly Wake</b> <b>Carried</b>	CEO



8.	Annual Financial Statements		
	8.1 Financial Statements	Motion : To adopt the 2023 Audited Financial Statements - As presented by CEO <b>Moved – Cassandra Hughes Seconded – Kelly Wake</b> <b>Carried</b>	CEO
9.	Auditors Report of Annual Financial Statements		
	8.1 Auditors Report	Motion : To adopt the 2023 Audited Financial Statements - As presented by CEO <b>Moved – Cassandra Hughes Seconded – Kelly Wake</b> <b>Carried</b>	CEO
10.	Consideration of Annual Report		
	8.1 Annual Report 2023	Motion : To adopt the 2023 Annual Report <b>Moved - Nia Parker Seconded – Jim Ellis</b> <b>Carried</b>	CEO
11.	Election of Board Members		
	11.1 Vote to elect	Vote: To elect Jemma Henderson to the Board Of Management <b>Show of Hands : Unanimous Decision – Carried</b>	Chair
12.	Departing Board Members		
	12.1 Departing Members	We recognise and thank departing members of the Board and wish them the best of luck <ul style="list-style-type: none"><li>○ Holly Weinbrecht</li><li>○ Sebastien Malinge</li></ul>	Chair
13.	Other Business		
		Nil Presented	
14.	Meeting Close		
		7.38 pm	Chair